# MINUTES of the Ordinary ROWDE PARISH COUNCIL MEETING Held on Wednesday 14<sup>th</sup> June 2017, 7.30pm, at Rowde Village Hall

PRESENT: S Mundy (Chair), B Bentley, J Dalley, J Hawkins, S Howard-Ames (item 3 onwards), C Stevens, I					
Whittaker-Axon (item 3 onwards), L Wills (item 3 onwards),					
Cllr Cuthbert					
8 members of the audience.					
1.	Apologies & Acceptance of Apologies: All Councillors were present				
	A minute's silence was held for the victims of the recent terrorist attacks and the Grenfell				
	Tower disaster.				
2.	Vote to co-opt new Parish Councillors.				
	<ul> <li>Mrs Lisa Wills was proposed for co-option onto the Parish Council by C Stevens,</li> </ul>				
	seconded by B Bentley. All Councillors were in favour.				
	Miss Sarah Howard-Ames was proposed for co-option onto the Parish Council by B				
	Bentley, seconded by J Dalley. All Councillors were in favour.				
	<ul> <li>Mr Ivan Whittaker-Axon was proposed for co-option onto the Parish Council by C</li> </ul>				
	Stevens, seconded by B Bentley. All Councillors were in favour.				
	The three new Parish Councillors joined the meeting.				
	<ul> <li>It was noted that Dan Smith was observing the meeting with a possible view to joining</li> </ul>				
	the Parish Council.				
3.	Register of Members' Interests				
	J Hawkins registered an interest in agenda item 14 on the planters.				
	J Dalley registered an interest in item 14 on road sweeping.				
4.	Signing of Declarations of Acceptance of Office (all Councillors) & circulation of Code of				
	Conduct				
	<ul> <li>All Parish Councillors signed a declaration of acceptance of office, as required after the</li> </ul>				
	recent election. The new Parish Councillors also signed copies of the Code of Conduct.				
5.	Chairman's five minutes				
	<ul> <li>The Chair noted that intimidation of Parish Councillors from members of the public will</li> </ul>				
	not be tolerated. The Chair noted that Parish Councillors are volunteers who work hard				
	for the village, trying to make things better for everyone.				
	<ul> <li>The Chair raised concern that Wiltshire Council is refusing to recognise areas of grass</li> </ul>				
	cutting that they have previously maintained. This possibility was considered by the				
	Parish Council when it set the precept in January.				
6.	Public Question time				
	A resident raised concern about safety issues for drivers and pedestrians caused by				
	overgrown grass verges, in particular past Slade's garage.				
	Cllr Cuthbert responded to say that she is due to meet with the new Cabinet Member				
	for Highways, Bridget Wayman on 28th June, 3pm at County Hall in the Members'				
	<b>Lounge,</b> to discuss these matters. Cllr Cuthbert invited the Parish Council Chair to join	S			
	her at that meeting.	Mundy			
	<ul> <li>Cllr Cuthbert encouraged residents to report any safety issues relating to Highways</li> </ul>				
		Mundy			
	maintain the highways and the verges.				
	through the My Wiltshire App, or if it the issues are dangerous or hazardous by telephoning 0300 456 0105. Cllr Cuthbert recommended that the Parish Council should write a strongly worded letter to Wiltshire Council explaining how they have failed to maintain the highways and the verges.	S Mundy			

	A question was asked about when the footpaths across Malthouse House farmland	Clerk	
	would be cut back. The Clerk will speak with the owners of the land [Clerk's note: the		
	grass was cut 18/6/17].		
7.			
	Cllr Cuthbert welcomed the new Parish Councillors.		
	<ul> <li>The difficulties experienced in the country recently with three significant terror attacks</li> </ul>		
	were mentioned		
	<ul> <li>Residents were urged to sign up to community messaging service, through Wiltshire</li> </ul>		
	Police. It is a free service. The messaging service gives up to date information from the		
	Police, and the Fire & Rescue service		
	<ul> <li>At the Area Board meeting held on Monday 7<sup>th</sup> June 2017, funding opportunities for</li> </ul>		
	local groups was discussed. Groups are advised to apply early in the financial cycle for		
	any money that they need, preferably before October.		
	<ul> <li>It was noted that Wiltshire Council has made changes to its cabinet, including Cllr P</li> </ul>		
	Whitehead's move to the Finance Portfolio. Baroness Scott has been re-elected as the		
	Leader of the Council.		
	Cllr Cuthbert has been appointed to the Police & Crime Panel, which holds the Police		
	and Crime Commissioner to account and will scrutinise his work.		
	Wiltshire Council's business plan goes to the Cabinet on Tuesday for approval. The		
	Council's priorities are protecting the elderly and the vulnerable.		
8.	Agree the minutes of the annual and the ordinary Parish Council meetings on 10 <sup>th</sup> May 2017		
	The minutes of the annual Parish Council meeting were agreed by C Stevens, seconded		
	by J Hawkins. All Councillors who voted agreed.		
	<ul> <li>The minutes of the ordinary Parish Council meeting were agreed by B Bentley,</li> </ul>		
	seconded by C Stevens. All Councillors who voted agreed.		
9.	Matters arising & actions taken from the meeting 10 <sup>th</sup> May 2017		
	Conscience Lane footpath.		
	Wiltshire Council has not replied with an official response from the tenant farmer		
	regarding the possibility of a footpath from the junction of Conscience Lane.		
	<ul> <li>J Dalley reported that a pavement had not existed at 26 Tanis.</li> </ul>		
	<ul> <li>A suggestion was made to consider narrowing the road at the junction of Conscience</li> </ul>		
	Lane with Devizes Road to incorporate a pavement that way. It was suggested that this		
	proposal is put to the Community Area Transport Group (CATG), which will only	Clerk	
	consider funding new projects now. The Clerk will speak with Graeme Morrison, the		
	Devizes Community Engagement Manager.		
	Grounds Maintenance		
	There have been many problems caused by overgrown grass verges over the last		
	month.		
	<ul> <li>The Parish Steward visited the village on 7<sup>th</sup> June and strimmed alongside the</li> </ul>		
	pavement on the High Street and Devizes Road.		
	The pavement along Marsh Lane, towards the Marsh Lane Bridge was impassable due		
	to high grass. Residents had resorted to walking in the road [Clerk's note: The grass was		
	cut back on 14/6/17		
	Highways meeting		
	J Hawkins attended the Wiltshire Council Parish & Town meeting on 24 <sup>th</sup> May 2017 to		
	discuss the county's grounds maintenance programme. The main message from the		
	evening was to utilise the Parish Steward as much as possible.		
10.	Grounds Maintenance		
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### **Bawden Group**

- The Bawden Group has requested feedback on the service that they are providing. The Parish Council agreed that it was too early to tell, as the contract only began in April 2017. It was agreed to consider feedback again next month.
- The Clerk will send the new Councillors a copy of the schedule of works for the grounds maintenance contract.

Clerk

# Update on village refuse collecting service

- We now have a Parish Council wheelie bin which is located at the field gate to the Tower View play area. This is locked to the public. It will be emptied once a month on the first Wednesday of every month. The charge is £8.20. The remaining bags at Malthouse Farm will be collected free of charge.
- WC has agreed to re-commence emptying the newly purchased bin at the High Street, Bus stop opposite the Cross Keys pub. The Clerk noted that Wiltshire Council are no longer buying any new bins, even replacement ones.
- The bin at the Caen Hill bus stop is being emptied by C Stevens.
- There was concern about L Brown emptying bins around the village. It was asked which bins L Brown empties. The Clerk will clarify this.

Clerk

## Suggestion to create a storage frame in the small playing area.

• The litter collecting cart is currently stored at Malthouse Farm. The Parish Council needs to consider a more suitable location for it to be stored. A proposal was outlined to build a storage frame in a corner of the small playing field. It was agreed to re-visit this proposal at the next Parish Council meeting in July.

#### Individual clean-up projects

The Parish Council thanked R Berry for weeding outside of Rowde Hall. G Moss & Ozzy
were thanked for cutting back the hedge from the Village Hall to the Church. C Stevens,
J Hawkins, S Mundy & Louis Jeffries were thanked for cleaning and cutting back foliage
around signs in the village.

### 11. | Pavilion – future plans

Consideration of quotation for survey for potential asbestos.

- The Parish Council discussed the need to have an asbestos survey carried out on the pavilion. There is concern that more and more money is being spent on a building, which may not be cost-effective to repair. However, it was agreed that safety is paramount and that the survey needs to be carried out. It was proposed by S Howard-Ames, seconded by J Hawkins, all Councillors were in favour for an asbestos report to be carried out on the pavilion for £395.00 + VAT.
- The results of the survey will be discussed at the Parish Council meeting in July.
- J Dalley agreed to visit John Williams Stables to discuss a possible plan for a prefabricated new pavilion.

### 12. Planning

#### Applications

• 17/03996/FUL 8 Walnut Close, Rowde: single storey rear extension. Replacement conservatory roof and side garage extension. The Parish Council has no objection to the extension.

#### **Potential new business**

- There is an outline plan to run a microbrewery in the New Bakery, High Street, after the departure of Pole Krazee. The director of the company would like to talk to the Parish Council in July about the proposal.
- A concern was noted about possible aromas from the brewing process.

# 13. **Collaborative Working** St. Matthew's Church St Matthew's Church has made a tentative suggestion about hosting a play scheme for the children in the village in school holidays. The Parish Council was supportive of the idea and would consider contributing to the scheme. There is an issue with a Christmas tree planted on a ransom strip between St. Clerk Matthew's Close and St. Matthew's Church. It is not known who owns the ransom strip. The Parish Council is happy for the tree to be felled. In the meantime, the Parish Council will look into the ownership of the land. It was thought that the ownership of the ransom strip should be clearly stated on the deeds of the house concerned. **Tri-Parish Meeting** It was suggested that two representatives should be nominated to attend future Triparish meetings. B Bentley, J Hawkins and I Whittaker-Axon agreed to attend the meetings. It was suggested that the next meeting should be scheduled for September. **Annual Village Meeting** The minutes from the Annual Village meeting were reviewed. It was agreed that the meeting worked well being separated from the Parish Council's annual meeting. It was agreed to ask Rowde Primary School if the next Village meeting could be held there, on a date to be arranged in May 2018. 14. Village infrastructure Wiltshire Council review of parking restrictions in the parish The Parish Council discussed the need for double yellow lines at the junction of Springfield Road with the High Street, and an application for a weight restriction on Springfield Road too. The entrance to Marsh Lane from the High Street was also suggested as suitable for double yellow lines, from the junction to the shop. The junction of Conscience Lane with Devizes Road was also proposed to have double yellow lines on it. There is concern about the use of the lay-by outside of the George & Dragon pub, with Mundy people sometimes parking outside of the layby and on the road. S Mundy agreed to write to the George & Dragon about this. Concern was raised again about parking issues on Bunnies Lane and possible obstacles for emergency and refuse vehicles. **Planters** Plans for the next phase of the planter installation were discussed. S Mundy agreed to make a larger planter to be sited on the High Street alongside the existing ones, opposite Paradise Lane. There was some discussion about adding a bench to this area. J Butler has kindly offered to donate soil for the planters. S Mundy will follow up with A Seedhouse regarding receiving redundant planters from The Clerk will send an outline of the planter project to the new Parish Councillors.

• Concern was raised about how the planters would be watered.

Road sweeper

- Rowde is no longer on the Wiltshire Council schedule to have a road sweeper.
- It was proposed by B Bentley, seconded by I Whittaker-Axon that Grist will spend two hours road sweeping in the village, for approximately £150.00, depending on the amount of material that is collected.

Clerk

	A complaint was made about horse waste left on the pavement at Broad Corner, Marsh			
	Lane. I Whittaker-Axon kindly agreed to remove it.			
	<ul> <li>It was noted that there is a persistent offender who fails to pick up after their dogs. It</li> </ul>			
	was recommended that the Dog Warden should be notified.			
	It was requested for the Clerk to make people aware of the problem through the			
	Rowde Village News and also on the			
15.	Parish Council finances			
	Approval of the Annual Governance Statements (Annual Return) 2017 – 2018, was			
	proposed by B Bentley, seconded by C Stevens. All Councillors approved the return of			
	the Annual Governance Statement.	e stevens. 7 iii edunamors approved the retain of		
16.	Financial matters & monthly invoices for May (total: £1923.70)			
10.				
	<ul> <li>The invoices for May were approved and cheques were signed for a total of £1,923.70.</li> <li>Proposed by C Stevens, seconded by J Dalley. All Councillors who could vote were in</li> </ul>			
	favour.	J Dailey. All Councillors willo could vote were in		
	lavour.			
	Admin costs	1,181.30		
	Grounds maintenance/new bin	601.60		
	Refuse collecting	140.80		
	Total:	£1,923.70		
		,		
	<ul> <li>The Accounting Statements 2017 – 2</li> </ul>	018 were approved for external audit. All		
	Councillors were in favour.			
		late the cumulative spend graph to Councillors in	Clerk	
	advance of Parish Council meetings.	water the camanative spenia graph to countinois in	Clerk	
	_	e Parish Council hank accounts could receive more		
	B Bentley is investigating whether the Parish Council bank accounts could receive more interest than they do			
	interest than they do.			
	It was proposed by J Dalley, seconded by B Bentley that the Parish Council would  arrange for a charge card. This is to provent the Clark from having to pay for purchases.			
	arrange for a charge card. This is to prevent the Clerk from having to pay for purchases			
	<ul> <li>out of her own funds, which are reimbursed at a later date.</li> <li>It was agreed that the Parish Council would donate £30 towards the costs of engraving</li> </ul>			
	_	would dollate 150 towards the costs of eligraving		
17	the allotment trophy.			
17.	Correspondence	Lead the ACM of the Course to Double to Day		
		tend the AGM of the Campaign to Protect Rural		
	England (CPRE) on Tuesday 20 <sup>th</sup> June	·	C	
		e compost that has been awarded to the village for	S	
	entering the Best Kept Village Competition. S Mundy has agreed to collect the compost Mundy has agreed to collect the collect Mundy has agreed to collect the collect Mundy has agreed to collect the collect the collect Mundy has agreed to collect the collect the collect Mundy has agreed to collect Mundy has agreed to collect the collect Mundy has agreed to collect Mundy has agreed to collect the collect			
	before 30 June from the local recycli	_		
	<ul> <li>A new Rights of Way map has been r</li> </ul>			
	<ul> <li>A Community policing update has be</li> </ul>	en received. The newsletter focused on:		
	<ul> <li>Their Summer Drink Drive campaign</li> </ul>	; calls to 101; anti-social behaviour in Devizes; theft		
	from motor vehicles and locally a bu	rglary in the Durlett Road area on 16/5/17 when		
	sheds were entered and batteries ar	d fences were stolen. In addition, between 12/5 –		
	19/5 woodland, at the Diamond Jubilee Wood off Marsh Lane, has been sprayed with			
	herbicide killing some trees.			
	_	ple trying to sell stolen goods: generators, knives.		
	Morrison's carpark has been targete			
18.	18. Date of next meeting			
	Wednesday 12 <sup>th</sup> July 2017, 7.30pm			
vvcancoday 12 July 2017, 7.50pm				

Signed:	
Chairman	Date:

A reminder that all requests for work/or goods should be presented to the relevant Committee first for

authorisation.