## MINUTES of the Ordinary ROWDE PARISH COUNCIL MEETING

Held on Wednesday 9th September 2020, 7.30pm, Virtual Meeting operated and recorded by Zoom

PRESENT: I Whittaker-Axon (Chair), P Bryant, W Cherry, J Hawkins, J Dalley, D Pullen, D Revell, C Stevens, L Wills (Vice-Chair) PRESENT: Cllr Laura Mayes (for item 4) Presentation by Kirstie Hearn, Treatment Project Manager, Wessex Water gave a presentation on plans to improve Rowde Water Recycling Centre, on The Common. The water recycling centre will be upgraded with a £3 million pound project. Wessex Water will submit a full planning application to Wiltshire Council. If the plans are approved, it is proposed that the work will begin in January 2021 and will take approximately 12 months to complete. A question was asked about whether the current scrubland would be retained. The answer was yes and that there are plans to plant further trees in that area. Wiltshire Council update with Cllr Mayes Covid: Wiltshire Council has moved from the 'response' phase to the 'recovery' phase. There is a Recovery Co-ordinating Group which is following four key themes. Recovery is defined as the process of rebuilding, restoring and rehabilitating the community, the public health, the economy and relevant infrastructure following the COVID-19 incident. Wiltshire Council has granted £94 million in grants to 8000 business. 267 business have closed since the Covid crisis. More people are claiming Universal Credit. There has been an increase of 4.2% and it is anticipated that this number will increase. Community Resilience: Wiltshire Council would like to build on the community strength show during the outbreak. Rowde was commended for the community work that it did. Care, safeguarding and education: Referrals to Social services dropped during the pandemic. It is anticipated that now that schools have re-opened that the referral rate will increase. PPE supplies in Care homes are good around Wiltshire. There has been only one outbreak in a Wiltshire care home since early July. The rate of infection in Wiltshire is 275/100,000 people compared with 500/100,000 nationwide. Infection rates are relatively low, although the virus is still here. • Wiltshire Council has a Local Outbreak Management Plan (LOMP) which plans for local outbreaks in schools, for example. • A question was asked about whether the restrictions on gathering of more than six people will affect transport to school. School travel will be exempt from this regulation. 1. **Apologies & Acceptance of Apologies** Absent: Cllr Cuthbert (no apologies sent) All Parish Councillors were present. 2. **Election of Chair** J Hawkins stood down as Chair to the Parish Council during the pandemic. I Whittaker-Axon has been acting Chair. A vote was taken to officially elect I Whittaker-Axon as Chair. This was proposed by L Wills, seconded by C Stevens. All Councillors were in favour. **Election of Vice-Chair** 3. There was some discussion about whether a Vice-Chair is required. The Chair stated that in the interests of the Parish Council, a Vice-Chair should be elected.

	L Wills was proposed as Vice Chair by I Wh	ittaker-Axon, seconded by J Hawkins. Four			
	Councillors were in favour. One abstained.				
4.					
4.					
	W Cherry was proposed by J Dalley, seconded by I Whittaker-Axon. Four				
	Councillors were in favour. One abstained.				
	Debra Pullen was proposed by I Whittaker-Axon, seconded by L Wills. All				
	Councillors were in favour				
	Dave Revell was proposed by I Whittaker-Axon, seconded by W Cherry. All				
	Councillors were in favour.				
	Pat Bryant was proposed by I Whittaker-Axon, seconded by L Wills. All Councillors				
	were in favour.				
		articipate fully in the meeting following their co-			
	option.				
6.	Register of Members' Interests				
7	No interests were recorded.				
7.	Wiltshire Council update Please see item above.				
8.					
0.	<ul><li>Public Question Time</li><li>No questions were asked.</li></ul>				
9.	Agree the minutes of the Parish Council n	peeting on 10 <sup>th</sup> lune 2020			
٥.	The minutes were accepted as an accurate	_			
	· ·	ere present at that meeting accepted them as a			
	true record.	are present at that meeting accepted them as a			
10.	Matter arising and actions from meeting	on 10 <sup>th</sup> June 2020			
	The Clerk has obtained a quote fo	r a road sweeper to go through the village. The			
	charge will be £40 per hr + VAT for	r a minimum of four hours. There is a further			
	cost of £85 per tonne to tip the wa	aste.			
	<ul> <li>The Clerk has requested a further</li> </ul>	grit bin (Rowde Court Road, near to the back			
	entrance to the Church)				
	· ·	e Council that there is stile missing on the			
	footpath off the Common.				
11.	Roles & Responsibilities of Parish Council				
	The following roles will be held by the fol				
	Finance	John Hawkins			
	Roads & transports, footpaths	Pat Bryant			
	Playing field management	John Dalley			
	Allotments	Lisa Wills & Ivan Whittaker-Axon			
	Planning	John Hawkins			
	Social Media	Lisa Wills			
	Youth Co-ordinator	Lisa Wills			
	Play Equipment - safety	Dave Revell			
	Neighbourhood Plan	Pat Bryant & All			
	Village Appearance & Safety	Wayne Cherry			
12. Playing Field Update					
	<ul> <li>Concerns were raised about the service being provided by the ground's contractor. The Clerk will speak with the contractor.</li> </ul>				

	<ul> <li>Residents have reported late night activity on the playing field to the Community Police. The Police have said that they will increase patrols in the area.</li> <li>The Scooter Club has requested to use the large playing field for their annual event next year from 30<sup>th</sup> July – 1<sup>st</sup> August 2021. The event was cancelled this year due to Covid-19. It was agreed that they would be charged £600 for the use of the field for the weekend, as was previously agreed. The Parish Council reserve the right to enter the field during the event.</li> </ul>	Clerk
13.		
	<ul> <li>Bonfires have been permitted on the allotments due to an outbreak of blight.</li> <li>The advice from Wiltshire Council is still to keep bonfires to a minimum.</li> </ul>	
	The Parish Council would like to see more environmentally friendly ways of	
	disposing of garden waste, for example composting areas, or garden waste	
	collections. A grab lorry was suggested or the hiring of a skip. Further research will be undertaken.	JD/IWA
	L Wills proposed that the Parish Council joins the allotment Association (cost	
	£55.00 per year). This would provide access to template rules, tenancy	Claul
	agreements, and news updates. It was agreed that the Parish Council would	Clerk
	become a member.	
14.	Planning	
	National Planning Policy Consultations	
	There are two national planning policy consultations which are now live. The first	
	consultation is on short-term change to planning policy, deadline date 1 <sup>st</sup> October 2020.  Changes proposed include lifting the threshold for building affordable houses from 10 –	
	40/50 dwellings.	
	The second consultation is on fundamental changes to the planning system, deadline date	
	29 <sup>th</sup> October 2020. These changes may have an affect on Rowde. P Bryant & J Hawkins will	
	investigate this further.	
	Planning Applications	
	20/05178/FUL: 2 Manor Farm, Manor Farm Lane, High Street, Rowde, Wiltshire,     SN10.3ND, Brancard halogary to good of house and exection of governor Configuration.	
	SN10 2ND. Proposed balcony to rear of house and erection of garage. Confirmation of Parish Council's response – no objections.	
	<ul> <li>20/05857/FUL Rowde Hill Farm. Proposed erection of a replacement agricultural</li> </ul>	
	building. Confirmation of Parish Council's response – no objections	
15.	The Common – update	
	<ul> <li>SSE has requested permission to replace three telegraph poles on the Common.</li> </ul>	
	The Parish Council consents to this work taking place.	
	Travellers are sited on the Common (across from Berhills Lane) on Wiltshire Council	
	land. The situation is being monitored by local residents.	
	<ul> <li>Land Maintenance: thank you to L Tovey &amp; F Drake for cutting the grass on the</li> </ul>	
	Common. It is due to be baled soon. Residents have been out removing ragwort as	
4.0	it appears. It is reported that there is a problem with water hemlock.	
16.	Footpaths	
	MP Danny Kruger walked some of the footpaths in Rowde in August. It has been reported to the Parish Council that there are some footpaths in pand of attention.	
	reported to the Parish Council that there are some footpaths in need of attention around the village.	
	- ROWD24 – stile is missing (reported to Wiltshire Council)	
	- ROWD11 – side of bridge has fallen away (reported to Wiltshire Council)	
	<ul> <li>Permissive footpath opposite entrance to the Rowdey Cow – damage to side of</li> </ul>	
	first bridge (D Revell to investigate)	DRevell

	- Two stiles damaged: bridleway & Lower Foxhangers (reported to Wiltshire Council)		
17	- ROWD6 & ROWD2 – navigation unclear due to crops and overgrown vegetation  Highways		
17.	<ul> <li>A resident on Close Lane has submitted a Highways Improvement Form to Wiltshire Council, proposing that a steel barrier is installed on the corner at Close Lane, off the High Street. The Parish Council supports this application and will raise the matter with the Community Area Transport Group (CATG).</li> <li>It was noted that there is a drainage problem at the High Street/Close Lane junction. The water is not flowing properly under the bridge. The Clerk will report this problem to Wiltshire Council and Wessex Water.</li> <li>The Clerk will chase the contractor regarding the weed killing programme. When the programme has finished, it was agreed that the Parish Council will hire a road sweeper to come through the village.</li> <li>Wiltshire Council is considering a wildflower area in front of the houses in Reed Place.</li> <li>A query was raised about the ditch at the back of houses in Silverlands and whether it would be possible for residents to plant wildflowers in them. The Clerk</li> </ul>	Clerk	
	<ul> <li>will ask Wiltshire Council.</li> <li>A report was submitted to the Parish Council from the Community Speedwatch Team. They did not report any speeding tractors through the village during the times that they were on duty</li> <li>The Clerk has been asked to purchase 40mph warning stickers and 50mph warning</li> </ul>		
	<ul> <li>stickers.</li> <li>A 20mph speed limit was discussed again for Springfield Road. The Clerk noted that the Parish Council has recently requested this at the Community Area Transport Group and been refused.</li> </ul>	Clerk	
18.	Website & Social Media Update		
	<ul> <li>The website has been reviewed and checked with a screen reader for accessibility in accordance with new regulations WCAG 2:1AA. The website will be reviewed regularly.</li> <li>A complaint has been made by a resident of Bunnies Lane that the road was closed recently for gas works which the residents were not warned about. Also, that some rubbish (yellow tape) had been left behind by the contractors. The Parish Council was not aware that the gas works were taking place.</li> </ul>		
19.	Financial Matters		
	Payments were approved for the following, proposed by J Hawkins, seconded by I Whittaker-Axon. All Councillors were in favour.		
	June invoices (total: £2, 388.10) Admin costs: £1, 271.92 Grounds maintenance: 740.58 Defibrillator repairs: £375.60		
	July invoices (total: £2,127.17) Admin costs: £1, 523.67 Grounds maintenance: £603.50		
	August invoices (total: £2,048.98) Admin costs: £1,236.92 Grounds maintenance: £812.06		

	<ul> <li>The report on the Annual Return for 2019-20 has been returned by the external auditor. No matters were raised.</li> <li>A Community Infrastructure Levy (C.I.L) has been received for £5, 297.72 from the Malthouse Farm development.</li> </ul>		
20.	Correspondence		
	There was no additional correspondence to report on.		
	Date of next meeting		
	Parish Council meeting: Wednesday 14 <sup>th</sup> October 2020, 7.30pm. This will be a		
	virtual Zoom meeting. Please contact the Clerk for a code to join the meeting, at		
	least the day before the meeting.		
	Everyone is welcome to attend all meetings.		

A reminder that all requests for work/or goods must be presented to the relevant Committee first fo						
authorisation.						
Signed: Chairman	Date:					