MINUTES OF ROWDE PARISH COUNCIL MEETING Held on Wednesday 12th February 2014, 8.00pm, at Rowde Village Hall

	SENT : J Bawden (Chair), B Bentley, A Boorman, P Bryant, J Graham, S Mundy, A Seedhouse, C k: R Jeffries	Stevens,
1.	Apologies & Acceptance of Apologies – P Evans	
	Absent: S Stapleton	
2.	Register of Members' Interests	
	No further interests to record.	
3.	Chairman's five minutes	
	 The Chair noted that a public consultation is now open on the draft Devizes Neighbourhood Plan. Comments can be made at: http://www.devizesareaplan.org.uk until 3rd March 2014. 	
	 It was noted that the Church and Rowde Primary Academy have started planning to commemorate the start of World War 1 later in the year. The Parish Council 	
1	has also been invited to contribute to the discussion. Public Question Time	
4.	 It was noted that the recent repaired potholes on Sands Lane are still in good condition. See Highways Update below. A suggestion was made to sell the village tractor and to put a note of intent to sell in the village magazine. An offer was made to help with games/equipment at the village fete. 	Clerk
5.	Agree the minutes of the Parish Council meeting on 8 th January 2014	
<i>)</i> .	 Minutes were approved. Proposed by C Stevens and seconded by A Boorman. All Councillors voted in favour. 	
5.	Actions taken from the meeting on 8th January 2014	
	 Clerk has investigated the postcode issue regarding Horse Lane Farm. Bromham Parish Council did not agree to move the additional village sign. It may be possible to request a change in postcode from the Post Office. Cllr Bryant agreed to talk to the Demographic Services department at WC regarding the issue. Rowde Primary Academy & the Village Hall have agreed for their grounds to be used as a safe haven in the event of a disaster. P Bryant will complete a draft Emergency Plan and report back to PC meeting in March. 	L Bryant P Bryant
	Large Playing Field:	
	C Stevens has agreed to clear litter from the large playing field. Small Playing Field:	
	 Small Playing Field: There are ongoing concerns about the condition of the wetpour in the toddlers' play area and a missing 'no dogs' sign at the church gate to the small playing field. 	
	 The Clerk had site meeting with WC's new Streetscene and Highways Coordinator, Sarah Hanks (7/2/14). A 'Community day' has been organised for Rowde on 18th February when the Community Steward will tackle some of the long outstanding issues we have. Clerk had a site meeting with Rockstone Surfacing (12/2/14) who confirmed that their repair work on the potholes on Sands Lane remains intact. It is in fact new potholes that have developed due to sinking in the road, no sides to the road and consistently bad weather. A letter was sent to the developer of the Old Bakery site asking for contractors to remain considerate of residents in Maundrell Close when parking near the site. Communication has also been made with Aster Housing Association and the Community Police about the problem and letters have been sent to the residents of Maundrell Close to update them. 	
	Two pairs of kerbs have been identified and prioritised to be dropped. WC has	

	guaranteed to match fund for one pair. A request for funding for towards the second pair will be presented to the CATG meeting on 10 th March. Clerk to send details to CATG. Complaints have been received about the condition of Marsh Lane. The worst of the potholes have been filled. Resurfacing will take place now in May. A complaint was made about travellers camping on The Common, Rowde. Wiltshire Council's Traveller Liaison Officer met with the travellers who were due to leave the site within a few days of the meeting. Wiltshire Council update The adoption of WC's Core Strategy has been delayed by a minimum of 9 months. This leaves the Devizes Area vulnerable to new development. Wiltshire has been notified by central government that it will need to find space to build an additional 5000 houses. Devizes Area Board has been in discussion with the Inspectors. An appeal has been lodged by WC against the proposed Coate development. There are no further developments on the proposed Solar farm developments. Devizes Campus project is moving forward. The first consultation was between July — December 2013. A further consultation is planned at the end of 2014. Sites are being considered. Cllr Bryant reported on how the Community Infrastructure Levy (C.I.L) money can be accessed by the community: each case is considered on its own merits. Cllr Bryant advised the Parish Council to respond to the Community Infrastructure Levy (C.I.L) Draft Charging Schedule - Consultation Notice, which is open until 24 February 2014. Clerk to co-ordinate Parish Council's response. Cllr Bryant was asked to investigate why there was a reduction in the number of band D households or equivalents in Rowde in 2014 -15, which resulted in a reduction of our precept. Police PCSO Gareth Cole is leaving WC for Derbyshire Constabulary. Our Community Beat Manager will be PC Helen Clarke. PC Helen Clarke will be at Rowde car park (opp Cross Keys) between 2pm and 3pm on Friday 07th March 2014 and 2pm and 3pm on Saturday 08th March 2014.	Clerk L Bryant
	 PC Clarke plans to join the volunteers during their Community Speedwatch checks. 	
7.	 Village Communications Website: A Boorman has received all of the links and passwords to the village 	AB
	website. A Boorman will look at maintaining the site in its current format.	
	 It was agreed that the village will also have a new website. This will be created alongside maintaining the current site. One quote has been received for creating the website and hosting it. AS & AB will look at further quotes and present back to the next PC meeting in March. It was suggested that local businesses may be asked for a contribution if they wish to advertise on or through the site. A communication strategy was discussed. Currently we use the village magazine, noticeboards and website for polls. The Parish Council voted against having its own Facebook page. It was suggested that there should be a discussion forum on the new website. 	AS & AB
8.	Sports Field Development	
	 A public meeting will be held on Wednesday 5th March in the village hall at 7.30pm to gauge opinion on a range of concepts for the development. Some drawings of model buildings were shown. 	
		

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	 A notice has been placed in the village magazine. Leaflets will be dropped around the village and village groups will be targeted. 	Clerk/AS
	 It was suggested that the name of the development should move away from 'sports pavilion' to a more inclusive, community name, for example 'The Activity 	
	Centre' to reflect the fact that the centre will be for everyone.	
	 It was suggested that the PC look at an assets transfer for land that is next to the 	
	school, as it would be more central to the village and would avoid problems with power & access via Sands Lane.	Clerk/Chair
	AS will attend a roadshow hosted by WC 'Inspired Facilities and Small Grants' at	
	Salisbury & South Wilts Sports Club on Wed 26 th Feb, 7pm (Parish Newsletter,	Clerk/AS
	 6/2/14). Clerk to send details to AS. Clerk was requested to have additional keys cut for the pavilion to be kept in the 	Clerk
	shop.	
9.	By-laws – Dog Control Orders	
	Items held over until Parish Council meeting in March.	
LO.	Fixed Assets Register – confirmation of insured item	
	It was suggested that the tractor is worth £1500	
	Councillors questioned whether the parish council insurance had to be obtained	Clauli
	through Community First. It was suggested that we consult with other Parish	Clerk
	Clerks. Clerk will investigate.	BB/PB
	 BB & PB will look into alternative quotes and report back to the next Parish Council meeting. 	טטןרט
L1.	Consultation on proposal for crossing on Caen Hill	
L 1 .	Parish council agreed in principle to having a crossing on Caen Hill.	
	This proposal was not included in the Parish Council budget considerations. The	
	Parish Council will not be able to contribute financially to the work.	
	 Questions were asked about whether there will be safety rails around the areas, 	
	chevrons/ large warning signs.	
	 Concerns were raised about the level of speed on the road. 	
	 Suggestions were made for the signs to be placed further back; and for the area 	
	around the Marsh Lane junction to be hatched to make a single lane.	
	Cllr Bryant suggested that the three villages request a joint meeting with CATG to	
	discuss these issues. Clerk to report back to CATG.	Clerk
.	Planning Applications	
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13.	Guidance to responding on Facebook as a Parish Councillor			
	It was requested that any official response from the Parish Council should be sent			
	through the Clerk.			
14.	Financial Matters			
	Monthly invoices for total of £1785.75 were approved; proposed by S Mundy, seconded			
	by B Bentley.			
	Admin, inc stationery, room hire	1084.50		
	Grounds & Village Maintenance	567.70		
	Additional skate park liability	133.55		
	Total:	£1785.75		
	 Parish Councillors agreed to purchase a new b for the double spring rocker to be removed an been requested to check proposal with RoSPA Maintenance work on the Oak trees in the large (£350). Quote for £300 has already been passed allotments. 	Clerk Clerk		
15.	Correspondence			
	No further correspondence was reported.			
	Next Parish Council meeting – Wednesday 12th Marc	ch 2014, 8.00pm, Village Hall.		

A reminder that all requests for work/or goods should be presented to the relevant Committee first	t for
authorisation.	

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Signed:	Chairman	Date: