

MINUTES OF ROWDE PARISH COUNCIL MEETING
Held on Wednesday 12th February 2014, 8.00pm, at Rowde Village Hall

PRESENT: J Bawden (Chair), B Bentley, A Boorman, P Bryant, J Graham, S Mundy, A Seedhouse, C Stevens,
Clerk: R Jeffries

1.	Apologies & Acceptance of Apologies – P Evans Absent: S Stapleton	
2.	Register of Members' Interests No further interests to record.	
3.	Chairman's five minutes <ul style="list-style-type: none"> The Chair noted that a public consultation is now open on the draft Devizes Neighbourhood Plan. Comments can be made at: http://www.devizesareaplan.org.uk until 3rd March 2014. It was noted that the Church and Rowde Primary Academy have started planning to commemorate the start of World War 1 later in the year. The Parish Council has also been invited to contribute to the discussion. 	
4.	Public Question Time <ul style="list-style-type: none"> It was noted that the recent repaired potholes on Sands Lane are still in good condition. See Highways Update below. A suggestion was made to sell the village tractor and to put a note of intent to sell in the village magazine. An offer was made to help with games/equipment at the village fete. 	Clerk
5.	Agree the minutes of the Parish Council meeting on 8th January 2014 <ul style="list-style-type: none"> Minutes were approved. Proposed by C Stevens and seconded by A Boorman. All Councillors voted in favour. 	
6.	Actions taken from the meeting on 8th January 2014 <ul style="list-style-type: none"> Clerk has investigated the postcode issue regarding Horse Lane Farm. Bromham Parish Council did not agree to move the additional village sign. It may be possible to request a change in postcode from the Post Office. Cllr Bryant agreed to talk to the Demographic Services department at WC regarding the issue. Rowde Primary Academy & the Village Hall have agreed for their grounds to be used as a safe haven in the event of a disaster. P Bryant will complete a draft Emergency Plan and report back to PC meeting in March. Large Playing Field: <ul style="list-style-type: none"> C Stevens has agreed to clear litter from the large playing field. Small Playing Field: <ul style="list-style-type: none"> There are ongoing concerns about the condition of the wetpour in the toddlers' play area and a missing 'no dogs' sign at the church gate to the small playing field. Highways Update: <ul style="list-style-type: none"> The Clerk had site meeting with WC's new Streetscene and Highways Co-ordinator, Sarah Hanks (7/2/14). A 'Community day' has been organised for Rowde on 18th February when the Community Steward will tackle some of the long outstanding issues we have. Clerk had a site meeting with Rockstone Surfacing (12/2/14) who confirmed that their repair work on the potholes on Sands Lane remains intact. It is in fact new potholes that have developed due to sinking in the road, no sides to the road and consistently bad weather. A letter was sent to the developer of the Old Bakery site asking for contractors to remain considerate of residents in Maundrell Close when parking near the site. Communication has also been made with Aster Housing Association and the Community Police about the problem and letters have been sent to the residents of Maundrell Close to update them. Two pairs of kerbs have been identified and prioritised to be dropped. WC has 	L Bryant P Bryant

	<ul style="list-style-type: none"> • A notice has been placed in the village magazine. Leaflets will be dropped around the village and village groups will be targeted. • It was suggested that the name of the development should move away from 'sports pavilion' to a more inclusive, community name, for example 'The Activity Centre' to reflect the fact that the centre will be for everyone. • It was suggested that the PC look at an assets transfer for land that is next to the school, as it would be more central to the village and would avoid problems with power & access via Sands Lane. • AS will attend a roadshow hosted by WC 'Inspired Facilities and Small Grants' at Salisbury & South Wilts Sports Club on Wed 26th Feb, 7pm (Parish Newsletter, 6/2/14). Clerk to send details to AS. • Clerk was requested to have additional keys cut for the pavilion to be kept in the shop. 	<p>Clerk/AS</p> <p>Clerk/Chair</p> <p>Clerk/AS</p> <p>Clerk</p>
9.	By-laws – Dog Control Orders Items held over until Parish Council meeting in March.	
10.	Fixed Assets Register – confirmation of insured item <ul style="list-style-type: none"> • It was suggested that the tractor is worth £1500 • Councillors questioned whether the parish council insurance had to be obtained through Community First. It was suggested that we consult with other Parish Clerks. Clerk will investigate. • BB & PB will look into alternative quotes and report back to the next Parish Council meeting. 	<p>Clerk</p> <p>BB/PB</p>
11.	Consultation on proposal for crossing on Caen Hill <ul style="list-style-type: none"> • Parish council agreed in principle to having a crossing on Caen Hill. • This proposal was not included in the Parish Council budget considerations. The Parish Council will not be able to contribute financially to the work. • Questions were asked about whether there will be safety rails around the areas, chevrons/ large warning signs. • Concerns were raised about the level of speed on the road. • Suggestions were made for the signs to be placed further back; and for the area around the Marsh Lane junction to be hatched to make a single lane. • Cllr Bryant suggested that the three villages request a joint meeting with CATG to discuss these issues. Clerk to report back to CATG. 	<p>Clerk</p>
12.	Planning Applications Decision: 13/06880/FUL The Old Bakery: Car port. Approved with conditions: no development shall commence until details of the cladding and paint colour to be used on the external surfaces of the development have been submitted; slate roof tiles are to match existing building; no doors, gates, fences to be placed on the front. The car port shall be used for parking of vehicles in connection to the Old Bakery only. New planning applications: <ul style="list-style-type: none"> • 13/06903/FUL Curry's motors: Refurbishment of existing garage building including raising eaves height, new cladding and roofing. The Parish Council found no objections. • 13/06882/FUL Rowdeford School; Installation of a fitness trail to include a tarmac pathway to access the trail from the car park area and a combination of sensory and easigrass pathways. The Parish Council supported the application. • 14/00688/DEM Canal & River Trust; Demolition of mechanical and engineering workshop building at Canal and River Trust. The Parish Council found no objections. • 14/01215/TPO Scholars Park: Work to TPO Trees. The Parish Council found no objections. 	<p>Clerk</p>

13.	Guidance to responding on Facebook as a Parish Councillor <ul style="list-style-type: none">It was requested that any official response from the Parish Council should be sent through the Clerk.									
14.	Financial Matters <p>Monthly invoices for total of £1785.75 were approved; proposed by S Mundy, seconded by B Bentley.</p> <table><tr><td>Admin, inc stationery, room hire</td><td>1084.50</td></tr><tr><td>Grounds & Village Maintenance</td><td>567.70</td></tr><tr><td>Additional skate park liability</td><td>133.55</td></tr><tr><td>Total:</td><td>£1785.75</td></tr></table> <ul style="list-style-type: none">Parish Councillors agreed to purchase a new bench for the toddlers’ play area and for the double spring rocker to be removed and the bench installed. Clerk has been requested to check proposal with RoSPA before proceeding.Maintenance work on the Oak trees in the large playing field was approved (£350). Quote for £300 has already been passed for work on the Oak tree on the allotments.	Admin, inc stationery, room hire	1084.50	Grounds & Village Maintenance	567.70	Additional skate park liability	133.55	Total:	£1785.75	Clerk Clerk
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15.	Correspondence <p>No further correspondence was reported.</p>									
	Next Parish Council meeting – Wednesday 12th March 2014, 8.00pm, Village Hall.									

A reminder that all requests for work/or goods should be presented to the relevant Committee first for authorisation.

Signed: Chairman Date: