

**MINUTES of the Ordinary ROWDE PARISH COUNCIL MEETING**  
**Held on Wednesday 11<sup>th</sup> December 2019, 7.30pm, at Rowde Village Hall**

	<b>PRESENT:</b> J Hawkins (Chair), J Dalley, C Stevens, S Taylor, I Whittaker-Axon, L Wills <b>Absent:</b> Cllr Cuthbert (last attended: 8 <sup>th</sup> May 2019. No communication received: written or verbal since that date)		
1.	<b>Apologies &amp; Acceptance of Apologies</b> All Parish Councillors were present.		
2.	<b>Register of Members' Interests</b> No business interests were recorded.		
3.	<b>Chairman's five minutes</b> <ul style="list-style-type: none"> <li>No items were raised.</li> </ul>		
4.	<b>Public Question Time</b> <ul style="list-style-type: none"> <li>It was noted that cars are frequently parked on the pavement next to Slade's garage blocking the pavement for residents, who have to walk in the road to by-pass them. The Clerk will report this to the Community Police.</li> </ul>	Clerk	
5.	<b>Wiltshire Council Update</b> <ul style="list-style-type: none"> <li>There was no written or verbal update from Cllr Cuthbert again. It was noted by a Parish Councillor that Cllr Cuthbert attends Bromham Parish Council meetings. The Parish Council requests that the Clerk raises the issue with Cllr P. Whitehead again.</li> <li>The last Area Board meeting was held on 18<sup>th</sup> Monday 2019. It was attended by the Chair, the Clerk and Cllr Wills.</li> </ul>	Clerk	
6.	<b>Agree the minutes of the Parish Council meeting on 13<sup>th</sup> November 2019</b> The minutes were accepted as an accurate record: proposed by C Stevens, seconded by L Wills. All Councillors who were present at that meeting accepted them as a true record.		
7.	<b>Matter arising and actions from meeting on 13<sup>th</sup> November 2019</b> <ul style="list-style-type: none"> <li>The Parish Council will donate £300.00 to the South Western Ambulance Charity towards the cost of Raiser chair which can be used in the village. Further donations of £300.00 have been made by residents.</li> <li>Cllr Dalley has spoken to residents adjacent to Slade's garage regarding problems with parking on the pavement there.</li> <li>The Clerk has reported damage to the chevron sign at the junction of Close Lane with the High Street. Wiltshire Council has confirmed that this sign will be replaced. The Clerk has also reported the damaged directional sign to Conscience Lane on Devizes Road, which is very rusted. Wiltshire Council has confirmed that it will replace this sign too.</li> <li>A sapling oak tree from an allotment plot has been donated to Rowde Primary School.</li> <li>The Clerk has met with F Marno, Aster Neighbourhood Officer for Rowde to discuss potential wildflower areas at the edge of Tower View. One of these areas is now ear-marked for potential development by Aster.</li> <li>F Marno agreed to report problems with the road surface at the entrance to Maundrell Close, in addition to the Parish Council.</li> </ul>		
8.	<b>Planning Matters</b> <u>Village Plan (Devizes Area Neighbourhood Plan):</u> update on recent meeting with Devizes Town Council.		

	<ul style="list-style-type: none"> <li>• A date has been set for the first Neighbourhood Planning meeting in Rowde. It will be held on Tuesday 11th February 2020, in the Village Hall.</li> <li>• It will be an opportunity for residents to discuss their priorities for the village and the future.</li> <li>• The Chair asked for residents to consider areas in the village that could be provided for housing and/or industrial use.</li> </ul> <p><u>Proposal by Wiltshire Council to build on land adjacent to Reed Place.</u></p> <p>Wiltshire Council has the opportunity to provide more housing than originally proposed on the site next to Reed Place. The proposal is to build now:</p> <p>1 x 1 bed social rented bungalow  2 x 1 bed social rented houses  2 x 2 bed social rented house  1 x 2 bed social rented bungalow  Plus 2 x 1 bed shared ownership house  Plus 2 x 2 bed shared ownership house</p> <p>The Parish Council strongly feel that there is a need for three bedroom properties in the village. The Clerk was asked to make this request to Wiltshire Council. The Clerk was also asked to inquire whether the development will be subject to a Community Infrastructure Levy. The levy is a local charge that local authorities in England and Wales can choose to charge on new developments in their area to fund infrastructure.</p> <p>The Chair noted that due to the poor response to the recent Housing Survey, Wiltshire Council is only able to build where there is an identified need.</p> <p><u>Planning Applications</u></p> <p>19/10497/REM Reserved matters application dealing with Appearance, Landscaping, Layout and Scale following approval of Hybrid Planning Application 17/08775/FUL. Malthouse Farm 1 Bunnies Lane Rowde SN10 2QB. The Parish Council had no objections.</p> <p>19/10318/VAR. Malthouse Farm 1 Bunnies Lane Rowde Devizes Wiltshire SN10 2QB. Variation of condition 3, 4, 5 and 19 of application 17/08775/FUL. The Parish Council had no objections.</p> <p>19/10652/FUL Application for Full Planning Proposal:- Rear conservatory: 34 Springfield Road, Rowde, Devizes, Wiltshire, SN10 2NY. The Parish Council had no objections.</p> <p>19/10592/FUL Application for Full Planning. Proposal:- Demolition of existing double garage, erection of two storey rear extension to dwelling and erection of detached triple bay garage. Porch to front of dwelling: Kanihavet, Berhills Lane, Seend, SN10 1ST. The Parish Council had no objections.</p>	Clerk
9.	<p><b>Highways Update</b></p> <p><u>The Hill – damage to and remedial actions</u></p> <p>There has been damage recently to The Hill caused by a large vehicle driving over the turf. It was noted by a Parish Councillor that large vehicles exiting from Cock Road are not able to easily make the turn towards Chippenham.</p> <ul style="list-style-type: none"> <li>• It was proposed that some of the grassed area should be turned into hard standing to extend the road surface. It was proposed that a two foot wide concrete curve should be created.</li> <li>• The Clerk will contact the utilities companies to ascertain what services are under the Hill.</li> </ul> <p><u>Discussion on need for further waiting and parking restrictions.</u></p> <ul style="list-style-type: none"> <li>• The Clerk has received a request from a resident in Springfield Road to support an extension of double yellow lines along Springfield Road. There have been issues with villagers parking close to people's drives making it difficult for residents to safely exit their properties. A Parish Councillor said this issue has</li> </ul>	Clerk

	<p>been resolved now as the residents have created wider dropped kerb drive access to their properties.</p> <ul style="list-style-type: none"> <li>• The Parish Council does not support a further extension of double yellow lines along Springfield Road due to the problems it will cause for people needing to park in the village.</li> <li>• The Clerk was asked to request a central white line for the junction of Springfield Road with the High Street.</li> </ul> <p><u>Outline discussion on extending parking provisions in the village</u></p> <ul style="list-style-type: none"> <li>• The Parish Council discussed the need for more parking provision in the village. They have identified an area on Cock Road, opposite the junction to Malthouse Farm which could be converted to parking spaces. Cllr Dalley agreed to contact the developer of Malthouse Farm to discuss whether they may consider working with the Parish Council on this project.</li> </ul> <p><u>Reivew of Conscience Lane resurfacing</u></p> <ul style="list-style-type: none"> <li>• There are ongoing issues with the recent resurfacing of Conscience Lane. These issues are being overseen Cllr Mayes who will in turn keep the Parish Council informed.</li> </ul>	<p>Clerk</p> <p><i>J Dalley</i></p>
10.	<p><b>Grounds Maintenance</b></p> <p><u>Monthly update</u></p> <p>Our grounds worker from HfT has been litter collecting in Conscience Lane. It was reported that there is sometimes a delay between these bags being left and them being collected. Some of the bags had been fly-tipped at Rowdefield Farm. A further comment was made about the amount paid to the grounds worker and that disposal of the waste should be included in the fee. The Clerk explained that the worker does not have the correct disposal licence to do this. The Clerk will co-ordinate the waste collection.</p> <ul style="list-style-type: none"> <li>• A Parish Councillor has complained about mud that has been left on the pavement of Devizes Road by Atkins when they carried out the work on Conscience Lane. The Clerk will contact Atkins about the problem.</li> <li>• It was noted that there is a flooding problem on Devizes Road. This has been reported to Wiltshire Council who maintain that there are no drains blocked in the area. A Parish Councillor has since found a drain that is blocked. It was noted that there is also a drain blocked by HfT.</li> <li>• S Taylor has kindly repaired the bridge in the first field of the permissive footpath, opposite the Rowdey Cow.</li> </ul> <p><u>Suggestions for the Community Payback Team</u></p> <p>The Clerk has been approached by the Community Payback Team asking if the parish has work that needs to be carried out. It was suggested that the basketball area on the large playing field could be cleaned. Also, the play equipment in the small playing field needs painting and the hedgerow which borders Tower View needs cutting back.</p> <ul style="list-style-type: none"> <li>• It was noted that the play area would be closed whilst this work is taking place. The Clerk was asked to request that the work takes place inside school hours and not at the weekend.</li> </ul> <p><u>Notice of electricity work carried out on the Common</u></p> <p>Work to cut back trees overhanging electricity cables was carried out by a utility company. Permission was given by the Parish Council for this work to be done.</p>	<p>Clerk</p> <p>Clerk</p>
11.	<p><b>Use of the large playing field</b></p> <p><u>Monthly update</u></p> <p>There will be no football played on the pitches for the next few weeks over the Christmas period.</p>	

	<p>There has been some damage recently to the pitch areas. It is thought that this has been caused by bicycles riding over it.</p> <p><u>Outline of proposed use of Parish Council shed</u></p> <p>Bishops Cannings football team will store their football equipment in the shed end which faces the playing field. They will have access to this part of the shed only. The remainder of the shed is for Parish Council storage and items stored there will be at the discretion of the Parish Council.</p> <ul style="list-style-type: none"> <li>The Clerk was asked to insure the building.</li> </ul>	Clerk
12.	<p><b>Allotments Update</b></p> <p><u>Monthly Update</u></p> <ul style="list-style-type: none"> <li>There has been some suspicious activity in the allotments car park with rubbish being dumped as well. The Police have been informed.</li> <li>It was agreed that the Parish Council would purchase some infrared-blue motion sensor cameras for the site. It was proposed by S Taylor and seconded by L Wills. All Parish Councillors were in favour.</li> </ul>	Clerk
13.	<p><b>Village Amenities</b></p> <p><u>Update on the quotations for RoSPA recommended repairs to playgrounds</u></p> <ul style="list-style-type: none"> <li>The Clerk has obtained two further quotations for repairs to the play areas. A further site meeting will be held on 12<sup>th</sup> December to quote for repairs to the wet pour. The Clerk will prepare a comparison of costs for the Parish Council to consider at the Parish Council meeting in January.</li> </ul> <p><u>Update on progress of the village Christmas tree.</u></p> <ul style="list-style-type: none"> <li>The stand for the Village Christmas tree has been reinforced and should be suitable for use each year.</li> </ul> <p><u>Plan to install new noticeboard JD and Dave.</u></p> <ul style="list-style-type: none"> <li>J Dalley has kindly agreed to install the new noticeboard in the new year.</li> </ul> <p><u>Defibrillator</u></p> <ul style="list-style-type: none"> <li>The village defibrillator was deployed at the beginning of December. The defibrillator has been checked and is active again.</li> </ul>	JD.
14.	<p><b>Community matters</b></p> <p><u>VE day celebrations – update</u></p> <p>The next VE day celebration meeting will be on Wednesday 15<sup>th</sup> January, 7pm, in the Village Hall. Everyone is invited to attend.</p> <p><u>Youth Club Finances</u></p> <p>It has been confirmed to the Clerk that the remaining money from the Youth Club has been handed over to the Youth Council.</p>	
15.	<p><b>Communications update</b></p> <p><u>Facebook</u></p> <ul style="list-style-type: none"> <li>There have been posts about tractors using Consistence Lane and concern about the speed they are using on the road. The tractors are shedding vegetables as they go. J Dalley has agreed to call the farmers involved.</li> </ul>	JD
16.	<p><b>Financial matters &amp; monthly invoices for November (total £2,866.27).</b></p> <p><u>November invoices breakdown</u></p> <p>Admin costs: £1,230.72</p> <p>Grounds maintenance: £535.82</p> <p>Shed : £176.81</p> <p>Christmas tree: £322.92</p> <p>Donation towards Raiser Chair: £600 (£300 private donations)</p> <p><b>Total: £2, 866.27</b></p>	

	Payment for invoices were proposed by L Wills, seconded by C Stevens. All Councillors were in favour.	
17.	<p><b>Proposed meeting dates</b></p> <p><u>The Common</u></p> <p>There will be a meeting on 22<sup>nd</sup> January 2020 for people who live or own land adjoining the Common. The meeting will discuss issues of grounds maintenance, historic use of the land and legal issues. A public meeting to discuss the Village requirements in relation to the Common will be held at a later date.</p> <p><u>Neighbourhood Plan</u></p> <p>The first public meeting will be held on Tuesday 11<sup>th</sup> February 2020. It was suggested that the Parish Council arranges some banners to advertise the event. L Wills kindly agreed to do a leaflet drop too.</p>	Clerk
18.	<p><b>Correspondence</b></p> <ul style="list-style-type: none"> <li>• A letter has been received from the Police and Crime Commissioner outlining changes to the community policing team model.</li> <li>• It was noted that there is some fly posting on lampposts around the village. C Stevens has volunteered to remove these.</li> </ul>	C Stevens
	<p><b>Date of next meeting</b></p> <p>✚ <b>Parish Council meeting:</b> Wednesday 8<sup>th</sup> January 2020.</p> <p>✚ <b>The next Area Board Meeting</b> will be held on Monday 13<sup>th</sup> January 2020 at Devizes Library at 6.30pm.</p> <p>✚ <b>Next VE day celebration meeting:</b> 15<sup>th</sup> January 2020.</p> <p><b>Everyone is welcome to attend all meetings.</b></p>	

A reminder that all requests for work/or goods should be presented to the relevant Committee first for authorisation.

Signed: ..... Chairman Date: .....