

MINUTES OF ROWDE PARISH COUNCIL MEETING
Held on Wednesday 12th March 2014, 8.00pm, at Rowde Village Hall

PRESENT: J Bawden (Chair), B Bentley, A Boorman, P Evans, S Mundy, A Seedhouse, S Stapleton, C Stevens, Clerk: R Jeffries		
1.	Apologies & Acceptance of Apologies – P Bryant, J Graham	
2.	Register of Members' Interests No further interests to record.	
3.	Chairman's five minutes <ul style="list-style-type: none"> The Chair noted that the first village fete meeting had taken place and emphasised the aim of the event was to involve as many village groups as possible. 	
4.	Public Question Time <ul style="list-style-type: none"> Concern was raised about the condition of the pavement along Devizes Road towards Dunkirk Hill. Clerk has reported this again to WC recently. A resident believed that problems with flooding in the Sands Lane car park and the allotments is caused by a ditch that was filled in when the Boules pit was created. An offer was made by a resident to be part of a sub-committee that deals with the development of the Activity Centre. 	
5.	Agree the minutes of the Parish Council meeting on 12th February 2014 <ul style="list-style-type: none"> Minutes were approved. Proposed by B Bentley and seconded by C Stevens. All Councillors voted in favour. 	
6.	Actions taken from the meeting on 12th February 2014 <ul style="list-style-type: none"> Resident has decided not to pursue a postcode change for Horse Lane Farm. Clerk responded on behalf of the Parish Council to the C.I.L consultation. Clerk has had additional keys for the pavilion cut. A full set is available in the village shop if needed. Insurance <ul style="list-style-type: none"> Clerk has consulted with neighbouring parishes regarding their insurance cover. Two parishes use Community First; two parishes use Came & Company insurers (B Bentley & Clerk met with insurers to ask for quotation for next year's cover). Clerk confirmed the details of the skate park liability cover with Community First. The skate park is covered for up to £6,000,000 for public liability. Village Amenities <p>Improvements have been made to the 'Hangings' footpath (28), with hard core being put down to improve conditions for walkers.</p> <ul style="list-style-type: none"> WC has rotated the bin at the bus stop on the High Street, opposite the Cross Keys. A suggestion has been made to remove the recycling facilities at Sands Lane (not the clothes bank) as there is now a fortnightly collection of cardboard and plastic from each house. The Parish Council is also concerned that the refuse vehicles that empty the bins are causing significant damage to Sands Lane. Clerk to put a notice in the village magazine to ascertain whether there is a need for the recycling facility. The Village fete team is due to meet again on Thursday 13th March. The village fete will be held on Saturday 5th July in the small playing field, next to the Church. It was agreed that the village clean-up would take place in May. P Evans to arrange date with Clerk (<i>date set for Sunday 11th May 2014, 9.30am – 12pm</i>). Highways Update: <ul style="list-style-type: none"> Resurfacing work will take place on Marsh Lane on 22 May 2014. A section of the road will be closed from 7am – 6pm on that day to enable the work to be carried out. 	<p>Clerk</p> <p>PE/Clerk</p>

	<ul style="list-style-type: none"> ○ Further potholes have been filled on Marsh Lane in the meantime. • WC has cleared all of the gullies along Marsh Lane so less water should help prevent new potholes forming. • CATG agreed at its meeting on 10th March to match fund dropping two pairs of kerbs (Chestnut Close & Springfield Road). This decision will be ratified at the Area Board meeting on Monday 24th March. • CATG has provisionally agreed to go ahead with the proposed crossing on Caen Hill with possible matched funding from Melksham CATG. • B Bentley agreed to photograph potholes on Conscience Lane when puddles have dried up. Also, to investigate a large pothole on the Devizes Road coming towards Rowde. • WC has cut into grass verges to widen the pavement on the bend near West End Farm. • Pavement resurfacing is due to take place near the G & D pub on 22 May 2014. • A community steward team spent the day in Rowde on Tuesday 18th February clearing gullies and cutting back verges (see above). The next community steward day will be on 24th June 2014. <p>Speedwatch A request has been made for a new co-ordinator. Any interested person should contact Liz Ibbetson (tel: 720630).</p>	
7.	<p>Village Communications: new website</p> <ul style="list-style-type: none"> • A Boorman & A Seedhouse have met to review suitable new website hosts. Comparisons were shown to Parish Councillors. • As the current internet provision is due for renewal, it was agreed that the contract would be cancelled and a new site created with a new provider, Wix. Clerk to cancel current contract and try to transfer domain name to new provider. A Boorman & A Seedhouse to populate new website. • S Stapleton agreed to look at branding options for the village/Parish Council. 	Clerk AB/AS SS
8.	<p>Sports Field Development</p> <ul style="list-style-type: none"> • A public meeting was held on Wednesday 5th March in the village hall to gauge opinion on a range of concepts for the development. The Chair thanked A. Seedhouse for his presentation. • Some drawings of model buildings were shown at the public meeting and the public audience voted in favour of option 3: to knock down the existing pavilion, build a wooden framed building with an extended sports hall and veranda on the side. • An offer to cost the proposed work in brickwork has been received. • Next stage is to compile business case, including services that maybe offered by the village, e.g. plumbing, wiring, building and to apply for grants. • The Parish Council voted and agreed to move forward with the above proposal (Proposed by A Seedhouse, seconded by S Mundy). 	
9.	<p>Highways update</p> <ul style="list-style-type: none"> • B Bentley will submit information to the village magazine regarding criteria for reporting potholes and Highways repairs. • The issue of parking on pavements has been raised with our PSCO Helen Clarke. It is confirmed that it is illegal to park on pavements and this action is liable for fines. Residents are urged to take photos of cars parked illegally and submit them to the community police. • WC has raised concern over cars parking on grass verges. 	
10.	<p>Wiltshire Council update</p> <ul style="list-style-type: none"> • Notification of request by WC for information on internal flooding was passed on. No properties have reported internal flooding • The proposed Land Drainage byelaw was noted. • Wiltshire Libraries are concerned about the lack of people who use the mobile 	Clerk

	<p>library stop at the village hall on alternate Mondays Clerk will contact the Mobile Service co-ordinator and ask for publicity material to be used in the village magazine, plus notices to be put on the village noticeboards.</p> <ul style="list-style-type: none">○ A request was made for the mobile library to include Tanis in its stop. Clerk will forward the request to the mobile library service.	Clerk								
11.	<p>Planning Applications</p> <p>New planning applications:</p> <ul style="list-style-type: none">• 13/06833/FUL Marshfields, Marsh Lane: Retrospective application for timber construction rear garden shed. No objections were found.• 14/01177/FUL 4 Omega Terrace, Marsh Lane: Extend existing first floor above existing ground floor extension. No objections were found.• Clerk to notify WC of Parish Council’s decisions.	Clerk								
12.	<p>Financial Matters</p> <ul style="list-style-type: none">• It was agreed that the invoice for Swift Internet services would not be paid and the contract cancelled.• The Parish Council agreed to purchasing a replacement ‘No dogs in Children’s Play Area’ sign for the church entrance to the small playing field.• Monthly invoices for total of £2398.93 were approved; proposed by C Stevens, seconded by S Mundy. <table><tr><td>Admin & meeting expenses (+CPRE sub)</td><td>1320.01 (+£29)</td></tr><tr><td>Grounds & Village Maintenance</td><td>831.52</td></tr><tr><td>Christmas light harness</td><td>218.40</td></tr><tr><td>Total:</td><td>£2398.93</td></tr></table>	Admin & meeting expenses (+CPRE sub)	1320.01 (+£29)	Grounds & Village Maintenance	831.52	Christmas light harness	218.40	Total:	£2398.93	Clerk
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13.	<p>Correspondence</p> <ul style="list-style-type: none">• 2 letters have been received regarding the allotments: a complaint about flooding on the allotments; and a further letter concerned about a shared pathway.• A letter has been received about the recent travellers on the Common.• The Best Kept Village application form has been received. P Evans will investigate further.									
Next Parish Council meeting – Wednesday 2nd April 2014, 8.00pm, Village Hall.										

A reminder that all requests for work/or goods should be presented to the relevant Committee first for authorisation.

Signed: Chairman Date: