

**Held on Wednesday 10<sup>th</sup> February 2016, 7.30pm, at Rowde Village Hall**

[illegible]

	<p>his precept will increase by 1.9%. The newly merged Dorset &amp; Wiltshire Fire Service will apply a council tax precept of 1.99% plus an additional increase of 4.5% to bring the amount that Wiltshire residents pay up to the same amount as residents in Dorset. This will be on top of the local precept set by the parish council.</p> <p><b>Parish Council Administration</b></p> <ul style="list-style-type: none"> <li>• Cllr Cuthbert commented that she thought that Rowde Parish Council was Chaired and Clerked well.</li> </ul> <p><b>Dunkirk Hill – pavement from Rowde to Devizes</b></p> <ul style="list-style-type: none"> <li>• Cllr Cuthbert has sent a letter to Cllr Whitehead about the safety concerns for pedestrians using the pavement from Rowde to Devizes. Cllr Cuthbert has requested that a permanent solution is sought to the problem. The matter is being considered now as a matter of urgency.</li> </ul> <p><b>Caen Hill – speeding and safety concerns</b></p> <ul style="list-style-type: none"> <li>• The Chair has written to Cllr Whitehead expressing concerns about the speed at which traffic travels on Caen Hill. The matter is still being pursued.</li> </ul> <p><b>Local matters</b></p> <ul style="list-style-type: none"> <li>• Cllr Cuthbert offered to produce a report on issues that are happening across her parishes. The Parish Council welcomed Cllr Cuthbert's report.</li> </ul> <p><b>Bus Service Consultation:</b></p> <ul style="list-style-type: none"> <li>• People are invited to have their say on a review of subsidised bus services in Wiltshire. The review is being carried out as part of wider plans to help Wiltshire Council save money. Half of the bus mileage in the county is subsidised with £5.1 million per year from Wiltshire Council as it is not commercially viable otherwise. The rest of the services in Wiltshire are operated on a commercial basis by various operators. The consultation can be found at <a href="http://www.wiltshire.gov.uk/subsidised-bus-servicesconsultation">www.wiltshire.gov.uk/subsidised-bus-servicesconsultation</a>. Paper copies can be picked up in council offices, libraries, on buses operating contracted services, or people can call 0300 456 0100 to have one posted to them. The consultation runs until 4 April 2016.</li> </ul>	A Cuthbert
5.	<p><b>Agree the minutes of the Parish Council meeting on 13<sup>th</sup> January 2016.</b></p> <p>The minutes were approved by all Councillors and duly signed (proposed by A Seedhouse, seconded by J Hawkins).</p>	
6.	<p><b>Actions arising from the Parish Council meeting on 13<sup>th</sup> January 2016</b></p> <p><b>Grounds Maintenance</b></p> <p><b><i>Flooding on the Large Playing Field:</i></b> There are concerns about the flooding on the top field, which has drainage in it. There is a broken pipe across the bridleway which may be causing the problem. J Dalley agreed to find a quote for the equipment needed to repair the pipe.</p> <ul style="list-style-type: none"> <li>• The Chair suggested planting semi-mature trees along the side of the playing field that borders the bridleway to help to drain the field. The Clerk will put the item on the agenda for the next Parish Council meeting for further discussion.</li> </ul> <p><b><i>Pitch marking</i></b></p> <p>English Landscapes have re-marked the pitch. However, due to the heavy rainfall, the lines have nearly been washed away again. D Parker will try to mark out the pitch as it stands.</p> <p><b>Hiring of the generator</b></p> <p>The Parish Council insurers have confirmed that with regard to loss or damage, the generator is covered for these risks. Although, they advise asking the hirer for a security deposit. With regards to public liability insurance, the Parish Council can not accept responsibility for any damage or injury caused by the hirer's failure to comply with the instructions and/or operating manual supplied with the equipment. Furthermore, the hirer should ensure that they possess appropriate insurance for any risks involved in the use of the generator including personal injury to users of the equipment.</p>	<p>JD</p> <p>Clerk</p>

	<ul style="list-style-type: none"> <li>It was agreed by the Parish Council not to hire out the generator to external parties.</li> <li>It was proposed that the generator should be serviced. The quote received was for £100, including parts and labour. The proposal was made by J Dalley, seconded by C Stevens. All Councillors were in favour.</li> </ul> <p><b>Highways</b></p> <p>The Highways department has agreed to clear the culvert under Tanis bridge with a JCB and to push the sides of the bank back.</p> <p>The drain near to the bus stop on Devizes Road has been repaired and jetted. A JCB will also clear out the ditches around the bus shelter.</p>	
7.	<p><b>Public Question Time</b></p> <ul style="list-style-type: none"> <li>A question was asked about whether the Police are involved with the Community Speedwatch programme. The Clerk will speak with the Community Speedwatch leader.</li> <li>The Parish Council was asked to confirm the increased annual cost for band D houses in the precept for 2016 – 17. The Clerk noted that it has been confirmed by the Financial Planning department of Wiltshire Council that the increase in the village precept will result in an extra £2.25 per year payable on a Band D property.</li> </ul>	Clerk
8.	<p><b>Village Infrastructure</b></p> <p><b>Defibrillator</b></p> <ul style="list-style-type: none"> <li>A training session on how to use the defibrillator has been booked for Tuesday 23<sup>rd</sup> February 2016, at 7.30pm in the Cross Keys pub. Everyone is welcome to attend the session. The defibrillator has been installed at the side of the Cross Keys pub's main entrance.</li> </ul> <p><b>Flooding risk on Silverlands Road</b></p> <ul style="list-style-type: none"> <li>A resident has contacted the Parish Council through Facebook to express concern about the effect of the new bungalow build on the existing drainage problems in Silverlands. Wiltshire Council responded to say that the issue of flooding has been raised through the planning process and that there is additional work planned to alleviate any flooding concerns. This includes the revision of a new attenuation draining scheme solution, which was required in order to satisfy the requirement of both the council's draining team and Wessex Water. It is understood that Aster Housing are arranging some remedial work to resolve the issues relating to their properties.</li> </ul> <p><b>Proposed bungalow development</b></p> <ul style="list-style-type: none"> <li>Wiltshire Council has commenced the initial stage of the tendering process by advertising the project. They aim to formally go out to tender in March, appoint a contractor in May and start on site in June.</li> </ul> <p><b>RoSPA repairs</b></p> <p>The remaining RoSPA repairs have been carried out. It was suggested that photos are taken of any changes that the Parish Council makes.</p> <ul style="list-style-type: none"> <li>Concern was raised again about the condition of the chain link fence which borders the small playing field with Tower View. Part of the fence has been removed due to damage caused by tree/shrub overgrowth and people climbing over it. However, a much larger project is needed to remedy the situation.</li> <li>Three quotes have been received to replace the fence around the toddlers' play area. However, one of the quotes had not estimated for the full circumference. The Clerk has requested the contractor to re-evaluate their quote.</li> </ul> <p><b>BMX track/Skate Park</b></p> <p>A large rock has been removed from the BMX track by the Youth Council. The Youth Council has also fixed the raised skate park equipment with flexible sealant. The Youth Council was thanked for the work that they have carried out.</p>	<p>Clerk</p> <p>Clerk</p>
9.	<p><b>Consideration of part-time night lighting option in the village</b></p>	

	<ul style="list-style-type: none"><li>Wiltshire Council has produced a map highlighting street lights that may be suitable for part-time night lighting. The units would be switched off at 12 midnight and switched back on at around 5.30am.</li><li>It was agreed to circulate the map to villagers for their input. Details will be posted on the Facebook page, on the village website and also on the village noticeboards. All feedback is requested to be sent to the Clerk. The item will be re-visited at the Parish Council meeting in April.</li></ul>	Clerk								
10.	<b>Parish Council communication: Facebook page</b> <ul style="list-style-type: none"><li>The Parish Council Facebook page has been running for a month now and is being used well. An item on flooding in Silverlands had 127 hits.</li><li>A request was made through Facebook to gravel the footpath outside of Furlong Close. The Clerk will contact Hft to investigate further.</li><li>There was one comment which used inappropriate language and this was removed from the site.</li><li>There was a concern about security on the page. G Sartin confirmed that nobody can post on the site. They are only able to make comments. There is a visitors' page where comments can be made too.</li><li>G Sartin agreed to provide the Parish Council with regular updates on items that are raised on the Facebook page. The Parish Council thanked G Sartin for setting up the Facebook pages and administering it.</li></ul>	Clerk								
11.	<b>Planning</b> <ul style="list-style-type: none"><li>16/00432/DP3: Rowdeford School, St Edith's Marsh South to Close Lane, Rowde, Wiltshire, SN10 2QQ: To renew planning permission for 3 double mobile classrooms (app E/10/1449/573).The Parish Council supported this application.</li></ul>	Clerk								
12.	<b>Best Kept Village Competition</b> <ul style="list-style-type: none"><li>It was suggested that the village clean-up is incorporated this year with the 'Clean for the Queen' campaign which is taking place this year to help celebrate the Queen's 90<sup>th</sup> birthday.</li><li>It was noted that there is already interest in re-painting the Church gates. The benches on the Hill need painting. Also, a couple of the posts there need replacing.</li><li>It was agreed to gather expressions of interest from people willing to help with a village clean up. Expressions of interest can be noted through the Facebook page or directly to the Clerk.</li><li>It was agreed that the Clerk will contact the schools, the Church and Hft to see if they have members who would be interested in joining a 'Clean for the Queen' committee.</li></ul>	Cllr Cuthbert  Clerk/GSartin  Clerk								
13.	<b>Financial matters &amp; monthly invoices for January</b> <ul style="list-style-type: none"><li>The invoices for January were approved and cheques were signed for a total of £3275.87. (Proposed by B Bentley, seconded by C Stevens. All Councillors were in favour).</li></ul> <table border="1"><tr><td>Staff and admin costs</td><td>986.02</td></tr><tr><td>Grounds maintenance</td><td>490.75</td></tr><tr><td>Play equipment repairs</td><td>1799.10</td></tr><tr><td><b>Total:</b></td><td><b>3275.87</b></td></tr></table>	Staff and admin costs	986.02	Grounds maintenance	490.75	Play equipment repairs	1799.10	<b>Total:</b>	<b>3275.87</b>	
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14.	<b>Additional Public Question Time</b> <ul style="list-style-type: none"><li>A Councillor requested that the Clerk contacts Rowde Primary School's governing body and formally ask what is happening with the nursery provision on site.</li></ul>	Clerk								
15.	<b>Correspondence</b> <ul style="list-style-type: none"><li>Invitation for Parish Councillors to attend a Neighbourhood Planning Roadshow on Wednesday 16th March 2016, 17:30 — 20:30, at Devizes Sports Club, SN10 2D. J Hawkins has volunteered to attend this event.</li></ul>									

	It was noted that there has been a legal challenge to the Devizes Neighbourhood Plan, and also to Potterne's draft Neighbourhood Plan. It is hoped that the Roadshow above will outline the best way for the Parish to move forward.	
	<b>The next Parish Council meeting – Wednesday 9<sup>th</sup> March 2016, 7.30pm, Village Hall</b>	

A reminder that all requests for work/or goods should be presented to the relevant Committee first for authorisation.

Signed: ..... Chairman Date: .....