


## MINUTES of the Ordinary ROWDE PARISH COUNCIL MEETING

Held on Wednesday 10<sup>th</sup> June 2020, 7.30pm, Virtual Meeting operated and recorded by Zoom

	<p><b>PRESENT:</b> J Hawkins (Chair), J Dalley, C Stevens, S Taylor, I Whittaker-Axon, L Wills</p> <p><b>PRESENT:</b> Cllr Laura Mayes (for item 4)</p> <p><b>Observing:</b> Debra Pullen, Sally Green, Wayne Cherry</p>		
1.	<p><b>Apologies &amp; Acceptance of Apologies</b></p> <p>Absent: Cllr Cuthbert (no apologies sent)</p> <p>All Parish Councillors were present.</p>		
2.	<p><b>Register of Members' Interests</b></p> <ul style="list-style-type: none"> <li>No interests were recorded.</li> </ul>		
3.	<p><b>Chairman's five minutes</b></p> <ul style="list-style-type: none"> <li>The Chair proposed to defer the co-option of Mr. Cherry until a later meeting. Proposed by I Whittaker-Axon, seconded by L Wills. One Parish Councillor voted against the proposal. It was agreed by a majority of Councillors to consider the co-option at a later date.</li> <li>It was agreed that potential Parish Councillors would meet with the Parish Council before co-option.</li> <li>Travellers have arrived on the Common. It was agreed that the Clerk would speak with local residents to engage with the travellers and agree a time to move on.</li> </ul>	Clerk	
4.	<p><b>Wiltshire Council update</b></p> <p>Cllr Mayes updated the meeting on the response from Wiltshire Council to the Coronavirus outbreak.</p> <p>Wiltshire currently has a ratio of 106 per 100,000 positive people with the Coronavirus. This compares with the national figure of 272 per 100,000.</p> <p>There have been 326 deaths in Wiltshire from the coronavirus. It is estimated that approximately half of this figure were residents in care homes.</p> <ul style="list-style-type: none"> <li>£80 million have been given to businesses in Wiltshire. There are still some businesses who have not applied for this funding.</li> </ul> <p>Wiltshire Council is moving into the next phase of the pandemic which is recovery. The Devizes Covid-19 group is still running but they are starting to scale back their services slightly.</p> <p>There has been a huge impact on Wiltshire Council's budget of £350 million. The Coronavirus outbreak has cost Wiltshire Council an additional £80 million, of which the government has granted £25 million to help cover costs. This leaves a funding gap of £55 million.</p> <p><b>Covid-19 – Rowde</b></p> <p>The volunteer group to help vulnerable residents in the village is still running. The group has fulfilled over 180 requests since the end of March 2020.</p>		
5.	<p><b>Public Question Time</b></p> <ul style="list-style-type: none"> <li>A question was asked about whether the Annual Village Show would take place this year. It is unlikely due to the ongoing Coronavirus outbreak. It is a decision for the Village Hall Committee.</li> <li>It was noted that the VJ day celebrations are also unlikely to take place.</li> </ul>		
6.	<p><b>Agree the minutes of the Parish Council meeting on 13<sup>th</sup> May 2020</b></p> <p>The minutes were accepted as an accurate record: proposed by L Wills, seconded by I Whittaker-Axon. All Councillors who were present at that meeting accepted them as a true record.</p>		

7.	<p><b>Matter arising and actions from meeting on 13<sup>th</sup> May 2020</b></p> <ul style="list-style-type: none"> <li>• Cllr Dalley has spoken to the developer of Malthouse Farm to discuss whether they may consider working with the Parish Council on extending parking opposite Malthouse Farm entrance, Cock Road. Work is already being carried out by the developer to widen the area opposite the entrance to the Malthouse Farm development. The Clerk has approached Wiltshire Council to ask whether it will be possible to have parking bays in this area.</li> <li>• The Clerk has spoken with the lead of the Speedwatch Team and they will try to record the speed of tractors going through the village, as requested at the April Parish Council meeting.</li> <li>• The Clerk has been told that the final finance report for the previous Village Shop is still not been finalised. The accountant will be in touch with the Parish Council in due course. J Barber has reconfirmed that the decision to close the shop was taken in October, not September 2019 as was originally minuted. This date has been amended in the minutes.</li> <li>• The small re-turfed section of the Hill is being tended by the ground's contractor.</li> </ul>	
8.	<p><b>Allotments</b></p> <ul style="list-style-type: none"> <li>• Wiltshire Council has requested that no bonfires are lit during the Coronavirus outbreak in consideration of people with respiratory problems. The Parish Council has extended this to cover bonfires and barbeques at the allotments and has notified allotment holders.</li> <li>• The Parish Council agreed that an Allotment Committee should be set up. The Clerk will send out letters to allotment holders to find out who would be interested in being part of the Committee.</li> <li>• It was agreed not to purchase security cameras for Sands Lane/Allotments/Playing Field at this time.</li> <li>• It was agreed that the number plaques on the allotments should be replaced. J Dalley will obtain a price for this.</li> <li>• J Dalley will act as the allotment representative until C Stevens recovers from his recent illness.</li> </ul>	<p>Clerk</p> <p>JD</p>
9.	<p><b>Planning Matters</b></p> <p>Rowde Primary School has withdrawn its application (20/02306/VAR) to remove condition 14 (drainage) of the original planning application K/47036. Wiltshire Council has instructed them to employ a drainage team to investigate the effects of filling the ditch in and to find a remedial solution.</p> <p>Spotty Dog Farm Shop, Lower Farm, Rowde, Devizes, SN10 2LX: application to sell alcohol on Sun to Sat 08:00 hrs – 18:00 hrs. The Parish Council did not have any objections.</p> <p><b>Proposed Asset Transfer</b></p> <p>The Clerk has contacted a solicitor about the cost involved in obtaining assets from Wiltshire Council, in the main Silverlands Play area. This will cost between £1,000 - £3,000. The solicitor has advised that Wiltshire Council should cover this cost. The Chair has written to Wiltshire Council again asking if they will cover the legal fees for the asset transfer.</p>	
10.	<p><b>Financial Matters</b></p> <p><b>Monthly invoices for May 2020.</b></p> <p><u>May invoices</u> (total: £3,531.71) Admin costs, inc audit fees: £1,513.04</p>	

	<p>Grounds Maintenance: £836.67          Playground repairs: £1,182.00          Payment for invoices were proposed by J Dalley, seconded by L Wills. The Clerk will continue to pay invoices by BACS where possible to prevent the necessity to transfer cheques between Parish Councillors.</p> <ol style="list-style-type: none"> <li>The Parish Council approved the annual accounts.</li> <li>The internal audit report has been received. There were no issues recorded</li> <li>The Parish Council read and approved the Annual Governance Statement for 19-20</li> <li>The Parish Council approved the Accounting Statements for 2019-20</li> </ol>	
12.	<p><b>Village Upkeep</b></p> <ul style="list-style-type: none"> <li>The hedge along by Manor Farm is overhanging the pavement on the A342. It was agreed that the Parish Council would arrange for this to be cut as it is dangerous for pedestrians.</li> <li>The bridge on the permissive path opposite the Rowdey Cow still needs to be repaired. J Dalley &amp; S Taylor will look at repairing the bridge.</li> <li>It has been reported that there is a stile missing on the footpath off the Common. The Clerk will report this to Wiltshire Council.</li> <li>Repairs have been carried out to the wet pour in the play area off Tower View. These repairs were vandalized before they had a chance to settle. The igloo climbing frame has also been repainted.</li> </ul>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
13	<p><b>Grounds maintenance</b></p> <ul style="list-style-type: none"> <li>The weed killing programme has begun on the pavements around the village. This will continue over the next few weeks.</li> </ul>	
14.	<p><b>Social Media Update</b></p> <ul style="list-style-type: none"> <li>There has been a complaint about speeding vehicles around Silverlands Road/Wheeler Place.</li> </ul>	
15.	<p><b>Correspondence</b>  <b>Police Report for Rowde:</b></p> <ul style="list-style-type: none"> <li>There have been no reported offences in Rowde during May.</li> </ul>	
	<p><b>Date of next meeting</b>   <b>Parish Council meeting:</b> Wednesday 8<sup>th</sup> July 2020, 7.30pm. <i>This will be a virtual Zoom meeting. Please contact the Clerk for a code to join the meeting, at least the day before the meeting.</i>          Everyone is welcome to attend all meetings.</p>	

A reminder that all requests for work/or goods should be presented to the relevant Committee first for authorisation.

Signed: ..... Chairman Date: .....