MINUTES OF ROWDE PARISH COUNCIL MEETING Held on Wednesday 11th May 2016, 7.15pm, at Rowde Village Hall

	k: R Jeffries	
u	nty Councillor: A Cuthbert	
	Apologies & Acceptance of Apologies – J Dalley	
	Register of Members' Interests	
	No business interests were recorded.	
	Public Question Time	
	It was asked if the Parish Council has ascertained who owns the war memorial.	
	The Clerk confirmed again that the war memorial is insured by the Parish Council	
	and it appears on the fixed asset register for the Parish Council. Further	
	investigation will take place as to the official ownership of the war memorial.	
	It was asked if County Councillor Anna Cuthbert would attend the meeting. The	
	Chair confirmed that Councillor Cuthbert was delayed but would be attending the	
	meeting. (Cllr Cuthbert arrived at 7.30pm)	
	A query was raised about the suitability of the Chair due to non- residency in the	
	village. It was confirmed that the Chair currently lives within 3 miles of the parish	
	boundary and so fulfils the criteria to remain a Parish Councillor and the Chair of	
	Rowde Parish Council.	
	Agree the minutes of the Parish Council meeting 13 th April 2016	
	An amendment was made to item 10 of the minutes dated 13 th April 2016 to An amendment was made to item 10 of the minutes dated 13 th April 2016 to	
	confirm that a Neighbourhood Plan will take approximately 4000 hours to	
	complete, not 100 as previously stated.	
	 The minutes were proposed by A Seedhouse and seconded by J Hawkins. All Councillors were in favour. 	
	Matters arising & actions taken from the meeting 13 th April 2016.	
	At the previous meeting, a question was asked about the insurance element	
	mentioned in the allotment tenancy agreement. The Clerk confirmed that the	
	Parish Council insurance policy provides Public Liability Insurance in respect of the	
	Parish Council's responsibility toward either owning or maintaining an allotment.	
	In the event that someone is injured due to a defect with the land and the PC is	
	found to be legally liable for the incident, the policy will cover any resultant claim.	
	As far as activities undertaken on the land by any individual plot holders are	
	concerned, these will not be the responsibility of the Parish Council. If individual	
	plot holders possess a home contents insurance policy they may find this provides	
	personal liability cover for their activities.	
	 The Clerk confirmed that all payments collected from the allotment holders 	
	are ring-fenced for use on the allotments and any insurance element is not recharged.	
	The Clerk has written to Claire Perry, MP to express concern on behalf of the	
	village regarding the delay with BT installing fibre-optic broadband in the village.	
	The new street orderly cart has been ordered for litter collecting in the village.	
	The Clerk is in correspondence with R Berry with regards to ordering a new	
	Heritage sign for the Hill. Please see minute item 7.	
	The Clerk is still obtaining quotes to have the ditch dug alongside the Large Playing	
	Field and the earth removed from the ditch dug next to the bus shelter on Devizes	
	Road. It was recommended that the Clerk contacts 'Grist' for a quotation.	Clerk
	It was noted at the previous Parish Council meeting (13/4/16) that the footpath	
	from Tanis towards Rowdeford School (ROWD6) can not be navigated. It was	Clerk
	suggested that the Clerk contacts the landowner directly to discuss this matter.	
	Į likas ir tieks tie	

	 It was previously suggested that one of the bins at the Large Playing Field could be moved to the bus shelter at Caen Hill. It was noted by a member of the audience that the two bins near the skate park and BMX track were purchased by the Youth Council. G Sartin agreed to ask the Youth Council if one of these bins could be resited at the Caen Hill bus stop. The Clerk has contacted Wiltshire Council regarding clearing the drains at the Caen Hill bus shelter and also clearing back the scrubland there. It has been confirmed by Wiltshire Council that the drains have been cleared. Cutting back the scrubland has been requested through the My Wiltshire App, as required. There have been reports of people having fires at the large playing field. At a recent site visit, it was suggested that the Parish Council could install a fire pit there. It was noted that there may be insurance implications for the Parish Council if this is installed. Clerk to check implications with the Parish Council's insurance 					
	company					
6.	16/03654/LBC & 16/03421/FUL Upper Foxhangers Farm, Marsh Lane, Rowde: change of use and alterations to North – South range of outbuildings to ancillary domestic, including Utility room, storage and home office, with extended flat lead roof to new car port.					
	•	The Parish Council found no obje		•		
7.	 Financial matters & monthly invoices for April The invoices for April were approved and cheques were signed for a total of £5764.77 [The Allotment Association no longer wish the Parish Council to take out membership to the 'National Society of Allotment and Leisure Gardeners' on behalf of allotment tenants: £66] (Proposed by B Bentley, seconded by A Seedhouse). All Councillors were in favour). 					
	Admin co	osts & meeting room hire	1040.54			
		maintenance + street cart	785.00			
		ouncil Insurance & WALC sub	1689.23			
		to village groups	2250.00			
	Total:	to vinago groupo	5764.77		Clerk	
	Approval of payment of donations to village groups. It was agreed to pay all of the donations from the precept to the village groups for this financial year. Insurance renewal The Parish Council approved renewal of the insurance policy with 'Came & Company' brokers, as year 2 of a 3 year deal. Review of bank Signatories There are currently 3 bank signatories. It was agreed that this was an adequate number. New Heritage Board sign An estimate to replace the heritage board has kindly been provided by R Berry. It will cost £258 to print a new sign, plus £60 admin costs. This is the same as the original price (excepting changes in the VAT rate). It is estimated that the repairs to the framework will cost £60 (total: £378). There was some discussion as to whether the artwork could be changed to incorporate new items. It was agreed that this would make the project expensive and would take more time to action. It was agreed by all Parish Councillors to continue with the work as it stands.				Clerk	
8.	Correspor					
٥.	-		ono the Miltobius Dasil.	Ion Truck highlighting		
	 A circular letter has been received from the Wiltshire Booby Van Trust highlighting the work that they do visiting people's homes to help older, vulnerable and 					

9.	It was noted that it is Dementia Awareness week from 15 – 21 May 2016 with a range of events taking place across Devizes. Date of next meeting Wednesday 15th lyne 7 20mm in the Village Hell. Places note this is a later date than	
9.		
9.	Date of next meeting	

A reminder that all requests for work/or goods should be presented to the relevant Committee first f	for
authorisation.	

Signed:	Chairman	Date:
---------	----------	-------