

**MINUTES OF ROWDE ANNUAL PARISH COUNCIL MEETING**  
**Held on Wednesday 10<sup>th</sup> May 2017, 7.30pm, at Rowde Village Hall**

**PRESENT:** S Mundy (Chair), B Bentley, J Dalley, J Hawkins, C Stevens

Clerk: R Jeffries

1.	<b>Welcome</b> <b>Election of Chairman</b> There was some discussion about the pressures on the current Chair and the desires of the existing Councillors to be more involved with decision making and their wish to take a more active role in the tasks that the Parish Council takes on. <ul style="list-style-type: none"><li>S Mundy was proposed by B Bentley to continue as Chair, seconded by C Stevens. All Councillors were in favour. It was suggested that the role of Chair is reviewed in 6 months' time.</li></ul>											
2.	<b>Acceptance of Declaration of Office</b> The Acceptance of Declaration of Office of Chair was duly signed by S Mundy.											
3.	<b>Apologies &amp; Acceptance of Apologies –</b> No Parish Councillors were absent.											
4.	<b>Register of Members' Interests</b> No business interests were recorded.											
5.	<b>Election of Vice-Chairman</b> It was agreed to not elect a Vice-Chair at this meeting.											
6.	<b>Review of Committee Responsibilities</b> <ul style="list-style-type: none"><li>A full review of Councillors' responsibilities will be looked at in the Parish Council meeting in June. Cllr B Bentley has agreed to over-see the Parish Council's finances until the Councillors' responsibilities are reviewed in full.</li></ul>											
7.	<b>Public Question Time</b> <ul style="list-style-type: none"><li>No questions were asked at this point.</li></ul>											
8.	<b>Approve minutes of Annual Parish Council meeting held on 11<sup>th</sup> May 2016.</b> Minutes were proposed by C Stevens as a true record, seconded by B Bentley. All Councillors were in favour.											
9.	<b>Finance</b> <ul style="list-style-type: none"><li>The draft accounts for the year ending 31 March 2016 were presented to the Parish Council. The accounts have been submitted to the internal auditor and returned with some minor suggestions.</li><li>The Clerk highlighted variances in the income and expenditure in 2016-17, compared with the previous financial year.</li><li>There was an increase of income of £2161 in 2016-17 than in the previous financial year due in main to a larger VAT claim this year.</li><li>There was in decrease in expenditure in 2016-17 from the previous financial year. This can be explained by the following reasons: There was more capital expenditure in 2015-16 due to the purchase of new play equipment and the defibrillator. The fencing around the toddlers' play area was also replaced. More was also spent on the Marsh Lane footpath in 2015-16, where no additional money was spent in 2016-17</li><li>The Clerk provided information on the funds that have been carried over into the new financial year (2017-2018). The amount is £5714 which has been ring-fenced for the large playing field, the allotments, the P.I.G.S, Jubilee Celebration Fund and the solar farm money.</li></ul> <table><tr><td><ul style="list-style-type: none"><li>Playing field</li></ul></td><td><ul style="list-style-type: none"><li>£4928.97</li></ul></td></tr><tr><td><ul style="list-style-type: none"><li>Allotments</li></ul></td><td><ul style="list-style-type: none"><li>£495.11</li></ul></td></tr><tr><td><ul style="list-style-type: none"><li>P.I.G.S</li></ul></td><td><ul style="list-style-type: none"><li>£67.92</li></ul></td></tr><tr><td><ul style="list-style-type: none"><li>Jubilee celebration funds</li></ul></td><td><ul style="list-style-type: none"><li>£116.57</li></ul></td></tr><tr><td><ul style="list-style-type: none"><li>Solar Farm money</li></ul></td><td><ul style="list-style-type: none"><li>£105.31</li></ul></td></tr></table>	<ul style="list-style-type: none"><li>Playing field</li></ul>	<ul style="list-style-type: none"><li>£4928.97</li></ul>	<ul style="list-style-type: none"><li>Allotments</li></ul>	<ul style="list-style-type: none"><li>£495.11</li></ul>	<ul style="list-style-type: none"><li>P.I.G.S</li></ul>	<ul style="list-style-type: none"><li>£67.92</li></ul>	<ul style="list-style-type: none"><li>Jubilee celebration funds</li></ul>	<ul style="list-style-type: none"><li>£116.57</li></ul>	<ul style="list-style-type: none"><li>Solar Farm money</li></ul>	<ul style="list-style-type: none"><li>£105.31</li></ul>	
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	<ul style="list-style-type: none"> <li>Total</li> </ul>	<ul style="list-style-type: none"> <li>£5713.88</li> </ul>	
	<ul style="list-style-type: none"> <li>The final draft of the accounts will be presented to the Parish Council at the meeting in June and will then be submitted to the external auditor.</li> </ul>		

Signed: ..... Chairman    Date: .....