

MINUTES OF ROWDE ANNUAL PARISH COUNCIL MEETING
Held on Wednesday 11th May 2016, 7.00pm, at Rowde Village Hall

PRESENT: S Mundy (Chair), B Bentley, J Hawkins, G Sartin, A Seedhouse, C Stevens, L Stewart Clerk: R Jeffries		
1.	Election of Chairman S Mundy was proposed by G Sartin, seconded by L Stewart to be remain as Chairman. All Councillors voted in favour.	
2.	Acceptance of Declaration of Office Duly signed by the Chairman	
3.	Apologies & Acceptance of Apologies – J Dalley, Cllr Cuthbert was delayed.	
4.	Register of Members' Interests No interests to record.	
5.	Election of Vice-Chairman A Seedhouse was proposed by B Bentley, seconded by J Hawkins to be elected as Vice-Chairman. All Councillors voted in favour. The declaration of office of Vice-Chair was duly signed.	
6.	Review of Committee Responsibilities All Councillors were confirmed in their current positions of responsibility. It was suggested that the duties of these roles are reviewed at the Parish Council meeting in June. <ul style="list-style-type: none"> It was suggested by a member of the audience that if there are no new Councillors joining soon, then the current Parish Councillors should share the responsibility for Village Appearance. A follow up comment was made about the condition of The Hill. It was queried about who is responsible for the grounds maintenance there and whether the Parish Council are happy with their work. The Chair replied that in general the Parish Council was happy with the work that is carried out by the grounds maintenance contractor in the village. The Clerk will follow-up with English Landscapes regarding maintenance of The Hill. 	Clerk
7.	Public Question Time <ul style="list-style-type: none"> No further questions were asked at this point. 	
8.	Approve minutes of Annual Parish Council meeting held on 13th May 2015. Minutes were proposed by B Bentley as a true record, seconded by C Stevens. All Councillors were in favour.	
8.	Finance <ul style="list-style-type: none"> The draft accounts for the year ending 31 March 2016 were presented to the Parish Council. The accounts have been submitted to the internal auditor for examination. The Clerk highlighted variances in the income and expenditure in 2015-16, compared with the previous financial year. Income was down by £4241 in 2015-16. This can be explained by the following reasons: <ul style="list-style-type: none"> Allotment rents collected in March 2016, were paid into the bank in the new financial year 2016-17 (£411). Reduction in pitch fees (£320) Village tractor was sold in 2014-15 (£950) Recycling bin rent was not paid 2015-16 (£120) VAT reclaim in 2015-16 was £562.83 less than in 2014-15 P.I.G.S grant was received in 2014-15 (£1521) Reduction in the Council Tax Support Grant received (£399 reduction from previous year). There was an increase in expenditure in 2015-16 of £8813, compared with the previous financial year. This can be explained by the following reasons: 	

	<ul style="list-style-type: none"> ▪ The purchase of the defibrillator for the village (£2257). ▪ Renewal of playground equipment, repairs and new safety surfacing (£7841). ▪ The Parish Council is also committed to pay for new fencing around the toddlers' play area. A deposit has been paid. There is a further £2211.96 left to pay. <ul style="list-style-type: none"> • The Clerk provided information on the funds that have been carried over into the new financial year (2016-2017). In the amount carried over, £5599.63 is ring-fenced for the large playing field, the allotments, the P.I.G.S, Jubilee Celebration Fund. • The final draft of the accounts will be presented to the Parish Council at the meeting in June and will then be submitted to the external auditor. 	
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Signed: Chairman Date: