

MINUTES of the Ordinary ROWDE PARISH COUNCIL MEETING
Held on Wednesday 8th March 2017, 7.30pm, at Rowde Village Hall

PRESENT: S Mundy (Chair), B Bentley, J Dalley, J Hawkins, D Revell, G Sartin, A Seedhouse (Vice-Chair), C Stevens, L Stewart		
1.	Apologies & Acceptance of Apologies: All Councillors were present. Cllr Cuthbert was absent.	
2.	Register of Members' Interests There were no interests to record	
3.	Chairman's five minutes <ul style="list-style-type: none"> • The Chair noted the forthcoming unitary and parish council elections. Councillors were to consider whether they would like to become Chair or Vice-Chair for the first meeting after the election, in May. • The Chair has discussed with Cllr Cuthbert the on-going problems with Conscience Lane and the possibility of making it a no-through road. Cllr Cuthbert has recommended that a vehicle count is taken. The Clerk will arrange for a clicker to count the vehicles. 	Clerk
4.	Wiltshire Council update – Cllr Cuthbert <ul style="list-style-type: none"> • Cllr Cuthbert did not attend the meeting. 	
5.	Public Question Time <ul style="list-style-type: none"> • No questions were asked. 	
6.	Agree the minutes of the ordinary Parish Council meeting on 8th February 2017. <ul style="list-style-type: none"> • The minutes were agreed by C Stevens, seconded by G Sartin. All Councillors were in favour. 	
7.	Matters arising & actions taken from the meeting 8th February 2017 <ul style="list-style-type: none"> • Election procedures have been put on the village noticeboards, sent to the Rowde Village News, and uploaded to the village website and the Parish Council Facebook page. The Clerk will continue to update the Parish Council village on the next stage of the process. • The Clerk reported that the Parish Council spent £531.44 of a P.I.G.S grant to create the permissive footpath from Marsh Lane to the Rowdey Cow. It was estimated that the project would cost £3255. The savings were made in labour received in kind. It illustrates what can be achieved if villagers are willing to volunteer labour. • D Revell will send a revised road sweeper quote to the Clerk in time for the Parish Council meeting in April. • It was reported that there is a blocked drain at the roadside entrance to Rowde Court. The Clerk will report this through the 'My Wiltshire' App. • The Chair has visited the Devizes Textiles Company again and asked them a further time to remove the clothes recycling container from the Sands Lane car park. The Parish Council has agreed to put a further request in writing for the company to remove the recycling container with 30 days' notice to quit. If the container is not removed, it was agreed that the PC would remove the container and return it to the company. • John Butler has kindly agreed to store the generator leads with the generator at Rowdefield Farm. • The Clerk has submitted a 'creditor's statement of claim' form to the liquidators of the Wiltshire Fencing and Landscaping company in respect of the missing central support brackets on the fencing around the toddlers' play area. The liquidators have responded 	Clerk Clerk Clerk

	<p>to say that there is ‘no prospect of a distribution to any creditor’. S Mundy has kindly volunteered to make some brackets.</p> <ul style="list-style-type: none"> • The Clerk has met with R Dobson, from Highways, Wiltshire Council with the request to extend the existing white line outside the entrance to the village hall to the entrance of Church View to prevent cars parking on this stretch of road. Wiltshire Council has agreed to undertake this work and it will be carried out when the weather has improved. • The request for a road sign for the Village Hall (on the High Street, at the junction with Marsh Lane) has been referred to Wiltshire Council’s signage team. • S Mundy will collect a wooden post from J Butler to secure the bin to the bus stop at Caen Hill. • S Mundy & A Seedhouse have made replacement posts for The Hill (4). These will be installed as soon as possible. <p>Update on the planter project: installation date for the planters on the High Street, opposite Paradise Lane</p> <ul style="list-style-type: none"> • Three planters have been constructed and will be located on the pavement opposite Paradise Lane to re-instate the visibility splay in this area. • L Stewart has prepared a letter to send out to people who are interested in adopting a planter. L Stewart will send the letter to the Clerk for the Clerk to circulate. There has been some interest from residents. • There was some discussion about how the planters should be filled. D Revell has suggested using pea shingle and will obtain a quote from Wiltshire Concrete. J Dalley agreed to talk with Rigg Constructions about using soil from the bungalow development to fill the planters. <p>Update on the village fete</p> <ul style="list-style-type: none"> • The village fete will not take place this year. Rowde School is having a pop up circus instead in June. There is also a collaborative event taking place with Southbroom School. It was suggested that if the fete goes ahead next year that it becomes a joint school/village event. • L Stewart proposed that the money remaining in the fete account should be transferred to the Parish Council and ring-fenced for future community events. <p>Events calendar: it was suggested that the Parish Council organises an events calendar for the village.</p> <p>Fly-tipping</p> <ul style="list-style-type: none"> • It was noted by A Seedhouse that there has been a change in the law against fly tipping. It is now possible for the Police to prosecute the owner of the car that is witnessed fly tipping. The registration number of the car is required. This will result in an on- the- spot fine. • A pram has recently been dumped in the allotments car park. Its removal has been arranged by a Parish Councillor with many thanks. <p>Proposed joint meeting between representatives of Poulshot Parish Council & Potterne Parish Council to discuss road safety issues on Caen Hill</p> <ul style="list-style-type: none"> • This joint parishes meeting will take place on Monday 13th March, 7.30pm at Rowdefield Farm. • The Chair, S Mundy, has recently written to Cllr Philip Whitehead again, after another serious accident and a couple of minor accidents on Caen Hill. Copies of this letter have been sent to Cllr John Thomson, Deputy Leader of Wiltshire Council and Cllr Cuthbert. 	<p>SM</p> <p>SM SM/AS</p> <p>LS/Clerk</p> <p>D Revell/ J Dalley</p>
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	<ul style="list-style-type: none"> • Cllr Whitehead responded to the Chair's first letter to say that there would be a review of the safety of the road in 2017-18. 	
8.	<p>Review of the survey on the pavilion</p> <p>A condition's survey has been carried out on the pavilion in the large playing field. It has recorded that the concrete slab and brickwork are okay. The Parish Council discussed the contents of the report with the conclusion that there are two options to consider:</p> <ol style="list-style-type: none"> 1. To renovate the existing building, with an additional lean-to to house the generator. Windows would need to be put in. The Parish Council could fund this from their strategic finance reserves. 2. To demolish, clear and extend the plinth, then erect and fit a new building. This option would not be within our strategic finance reserves. For this option, the Parish Council would need to seek funding from Sports England and to show that the field can be used for different sporting and leisure activities. <ul style="list-style-type: none"> • The following concerns were noted: the current access road is not suitable and there is no electricity on site. • It was agreed to ask a construction company to assess the current building to give an approximate cost for renovation. S Mundy has agreed to approach Gaigers for an outline cost. • It was agreed that J Dalley would approach a pre-fab building company (John Williams Stables) and ask for an approximate cost to put a wooden building on the site. • The matter will be considered again at the next Parish Council meeting. 	S Mundy J Dalley Clerk
9.	<p>Election procedures for Parish Councillors (May 2017).</p> <ul style="list-style-type: none"> • In May 2017, there will be an 'all-out' Parish Council election. All Councillors wishing to remain on the Parish Council and any prospective new members will need to nominate themselves before 4th April 2017. The Clerk will be sent a supply of nomination packs for circulation in the community. • The Clerk has put details of the elections on the village website, the village noticeboards and in the Rowde Village News. G Sartin has uploaded the details to the Parish Council Facebook page. 	
10.	<p>Planning & Development</p> <p>Applications for consideration</p> <ul style="list-style-type: none"> • 17/00684/FUL Land near Homeleigh, Dunkirk Hill: change of use to a secure dog exercise field to provide facility for dogs suffering behavioural problems. The Parish Council found no objections to the application. • 17/01381/FUL 19 St Matthew's Close, Rowde: single storey extension The Parish Council found no objections to the application. <p>Proposed Malthouse Farm development: The planning consultants have responded to the Chair to say that they expect to submit a planning application at the end of the month.</p> <p>Bungalow development off Silverlands Road</p> <ul style="list-style-type: none"> • The Clerk wrote to A Mead, at Wiltshire Council with residents' concerns about the constructors of the bungalow development. Two site meetings have been held with Rigg Construction since the last Parish Council meeting. It has been agreed that all contractors will park along Springfield Road and not Silverlands Road. The road will be cleaned by a road sweeper when required. There will also be a full re-instatement of Silverlands Road after the work has been completed, to the condition that it was in before the building work commenced. Rigg Construction will continue to arrange deliveries to be made outside of school drop off and pick up hours. 	

	<ul style="list-style-type: none"> It was suggested that the Parish Council ask for a good will gesture from the constructors, for example extending the road sweeping to include the rest of the village. 	Clerk
11.	<p>Allotments</p> <ul style="list-style-type: none"> The forthcoming increase in allotment rents was reconfirmed. The cost for half a plot has increased from £15.00 to £16.50. The cost for a full plot has increased from £21.00 to £24.00. The new tenancy agreements will be sent out this month. The security post will be re-instated shortly, with many thanks to C Stevens and S Lawson for welding spurs to the security post to improve its stability. 	
12.	<p>Village Appearance</p> <p>Grounds Maintenance contract renewal</p> <ul style="list-style-type: none"> The Parish Councillors reviewed the five tender bids that had been received for the renewal of the grounds maintenance contract in the village. It was proposed by J Hawkins and seconded by D Revell that the Bawden Group would be awarded the contract. The vote was unanimous. <p>Consideration of quotation to cut the hedge in the small playing field.</p> <ul style="list-style-type: none"> D Revell has agreed to prepare a quotation criteria for cutting the hedge which borders the small playing field with the resident in Tower View. The hedge either needs drastic cutting back or needs to be removed and re-planted. One quotation from the Bawden group has already been received. It was suggested that the work could be offered to the unsuccessful contract bidders. <p>Hedge cutting (Large Playing field/Allotments)</p> <ul style="list-style-type: none"> Idverde has cut three of the hedges that border the large playing field. The hedge that borders the allotments remains uncut. It was understood that this was part of the contract with Idverde (formerly English Landscapes). The Clerk has chased this matter and is still waiting for a response from Idverde. <p>Best-kept Village Competition</p> <ul style="list-style-type: none"> The Parish Council discussed a possible entry into the competition. It was generally thought that it would be better to apply next year after the planters have been put into their locations. However, G Sartin will put the details on the Facebook page and ask if anyone is interested in taking part. It was noted by the Campaign to Protect Rural England (CPRE), the sponsors of the competition that the task of entering the competition does not have to fall on the Parish Council and that 'many villages find that they have enthusiastic individuals who are happy to take on this task'. <p>New Roundel (Marsh Lane bridge)</p> <ul style="list-style-type: none"> The Parish Council thanked the Canal and River Trust, in particular Sue Litherland and Chris Edwards for supplying the new Roundel at the Marsh Lane bridge and for the new accompanying leaflets. Neal Bawden was also thanked for all of his hard work, including liaising with the Canal and River Trust and facilitating this project. <p>Gully jetting along Marsh Lane</p> <ul style="list-style-type: none"> Gully jetting will take place again soon on Marsh Lane to improve drainage in the area. 	G Sartin
13.	<p>Village Communication</p> <p>Parish Council Facebook page update.</p> <ul style="list-style-type: none"> A request has been made for the Parish Council meeting dates which G Sartin has supplied. A complaint was recorded about the construction of the bungalows behind Silverlands Road. 	

	<ul style="list-style-type: none"> There has been lots of interest in the proposed archery sessions for children. 									
14.	<p>Financial matters & monthly invoices (£1880.25)</p> <ul style="list-style-type: none"> The invoices for February were approved and cheques were signed for total of £1880.25. Proposed by B Bentley, seconded by C Stevens. All Councillors were in favour. <table border="1"> <tr> <td>Admin costs</td> <td>981.45</td> </tr> <tr> <td>Grounds maintenance</td> <td>388.80</td> </tr> <tr> <td>Pension training & subscriptions</td> <td>510.00</td> </tr> <tr> <td>Total:</td> <td>£1880.25</td> </tr> </table> <ul style="list-style-type: none"> A further payment of £130.35 was approved for the renewal charge for the website and domain name. 	Admin costs	981.45	Grounds maintenance	388.80	Pension training & subscriptions	510.00	Total:	£1880.25	
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15.	<p>Correspondence</p> <p>Police update</p> <p>The Parish Council has received the Community Policing monthly report. Key points raised include:</p> <ul style="list-style-type: none"> Wiltshire Police is conducting a trial of body worn video cameras. These will help to bring offenders to justice and also improve openness and transparency of the Police when on the beat. Wiltshire Police is supporting a national campaign to raise awareness of the dangers of using a mobile phone while driving and to highlight the changes in legislation that come into effect in March. There have been local investigations into hare coursing and poaching. In Devizes Town there have been reports of street drinking, anti-social behaviour and begging. <p>CLlr Whitehead's newsletter</p> <ul style="list-style-type: none"> Details of Wiltshire Council's delivery of grounds work has been circulated. It was noted that additional amenity cuts can be undertaken for a fee. There will be a Parish & Town meeting to discuss grounds maintenance on 24th May 2017, 7.00pm at Kennet House, Devizes. It has been requested that parishes nominate an attendee to represent their area. 	All								
	<p>Date of next meeting Wednesday 5th April 2017 (please note change from usual date, due to Easter holidays), 7.30pm in the Village Hall</p>									

A reminder that all requests for work/or goods should be presented to the relevant Committee first for authorisation.

Signed:

..... Chairman Date: