

MINUTES OF ROWDE PARISH COUNCIL MEETING
Held on Wednesday 11th June 2014, 8.00pm, at Rowde Village Hall

PRESENT: J Bawden (Chair), B Bentley, P Evans, J Graham, S Mundy, A Seedhouse, C Stevens, Clerk: R Jeffries		
1.	Apologies & Acceptance of Apologies – A Boorman, S Stapleton, Absent – P Bryant	
2.	Register of Members' Interests No further interests to record.	
3.	Chairman's five minutes The Chair formally thanked John Butler on behalf of the Parish Council for adding fertiliser to 'The Hill' and also for hosting the Open Farm Sunday event on 8 th June, which was a fantastic event. <ul style="list-style-type: none"> • The Chair suggested having a Parish Council table at the Village Fete on 5th July 2014. Clerk to forward the idea to the Village Fete Committee (Clerk's note: Village Fete Committee agreed) 	Clerk
4.	Public Question Time No questions were asked.	
5.	Wiltshire Council update <ul style="list-style-type: none"> • A new website has been launched by the Devizes Community Area Partnership (DCAP) called 'Devizes means Business'. This is aimed at encouraging businesses to move to Devizes. Clerk to send details to AB for inclusion on our website. 	Clerk
6.	Agree the minutes of the ordinary Parish Council meeting on 14th May 2014 <ul style="list-style-type: none"> • Minutes were approved. Proposed by C Stevens and seconded by Ben Bentley. All Councillors voted in favour. 	
7.	Actions taken from the meeting on 14th May 2014 Village Safety <ul style="list-style-type: none"> • The Police provided a written report. There has been a report of a theft of a bicycle from a garage in the village and also a theft from a motor vehicle at the Caen Hill car park. • The Environment Agency has investigated effluent seeping from stables on The Common, Rowde and issued advisory notices. • Grass on the central verges on Caen Hill has been cut back. • Clerk has written to Wiltshire Council about the condition of the pavement on Devizes Road towards Dunkirk Hill. Wiltshire Council has agreed for a JCB to cut into the grass verge in this area to help widen the pavement. • Clerk has chased verge cutting with Wiltshire Council again. Clerk has also contacted the owners of Malthouse Farm and requested that the hedges along the bridleway off Sands Lane are cut back. • Clerk contacted the organisers of Devizes Food Festival to request that they moved their advertising boards away from household entrances on Caen Hill. The signs were moved. • S Mundy will fit the 'No dogs in playground' sign near the gate to the small playing field at the entrance off Rowde Court Road. • A query was raised about whether Community Speedwatch is currently running. B Bentley explained the situation and two parish councillors confirmed that would be volunteers. Village Amenities <ul style="list-style-type: none"> • The front of the village noticeboard was removed temporarily to allow it to dry out. • The possible asset transfer of 'The Hill' is still being investigated by Wiltshire Council. • The cardboard recycling facilities off Sands Lane will be removed in accordance with a previous Parish Council agreement. Fly tipping has recently been 	

	<p>discovered there and was dealt with by S Mundy.</p> <p>Village Appearance</p> <ul style="list-style-type: none"> • Kennet & Avon Canal Trust has removed the posts which had supported the sign that had been removed some time ago. <p>Highways Update</p> <ul style="list-style-type: none"> • Pavement has been resurfaced near the G & D pub and opposite Slade's garage. The contractors have returned to add an additional piece of tarmac and more kerbstones near the front of the G & D. • Marsh Lane from the junction with the High Street to Furlong Close has been resurfaced. Tarmac has been left in the drains along Marsh Lane. Clerk has reported this to WC. <p>Support</p> <ul style="list-style-type: none"> • A letter of support has been sent to St. Matthew's Church in respect of their grant application for funding towards building maintenance. 	
8.	<p>Planning</p> <p>New Applications</p> <ul style="list-style-type: none"> • 14/04275/FUL Felicia House, Maundrell Close: Rear conservatory & installation of entrance gate. The Parish Council found no objections. However, a query was raised about the dropped kerbs that are being installed on site. Clerk to contact WC Planning Department to check that the correct standards are being followed. • 14/05273/TPO 11 Scholars Park: Additional work to TPO trees following professional advice. The Parish Council found no objections. <p>Wiltshire Council correspondence</p> <p>Rowde Parish Council has been approached by WC's new housing team regarding a project to develop Council owned sites for small number of affordable homes, with priority being given to developing bungalows for older people. A range of Council sites have been identified, one of which is in Rowde. Chair & Clerk to meet with Helen Taylor (WC) to find out more information.</p>	<p>Clerk</p> <p>Chair/Clerk</p>
9.	<p>Dog Control Orders</p> <p>A preliminary discussion took place over the value of creating Dog Control Orders for the village. Dog control orders could request that dogs should be kept on leads in certain areas.</p> <ul style="list-style-type: none"> • It was agreed that the Clerk would investigate the possible impact on the Parish Council through Clerk forums and report back to the Parish Council meeting. Also, Clerk to put notice in village magazine regarding the idea of introducing dog control orders. 	Clerk
10.	<p>Village Communications</p> <p>Website</p> <ul style="list-style-type: none"> • A Boorman has spoken with A Watters regarding the magazine's charges for business advertising. The impact of this on the website's charging policy will be discussed further at July's PC meeting. • A Seedhouse will create a policy on website charges. 	AS
11.	<p>Village Matters</p> <p>'The Hill'</p> <ul style="list-style-type: none"> • It was agreed that 'The Hill' is looking much greener after the fertiliser was added by J. Butler. • It appears that the expectations of the condition of 'The Hill' go beyond the current maintenance contract. • Moving forward, it is important to gain ownership of 'The Hill' before further work is carried out at the parish's expense. C Stevens agreed to keep an overview of 'The Hill', supported by P. Evans. <p>Small Playground report</p> <ul style="list-style-type: none"> • J Graham has agreed to carry out the monthly safety reports on the small playing 	

	<p>field.</p> <ul style="list-style-type: none"> The shrinking of the wetpour has been highlighted as a problem. Clerk will obtain quotes for cutting back existing wetpour, rebonding and adding new sections. <p>Pavement parking</p> <ul style="list-style-type: none"> Concern was raised about cars parking across the pavement in front of the G & D pub. Clerk will write to the landlords and request that their customers do not park on the pavement. <p>Village Tractor</p> <ul style="list-style-type: none"> Viewing are still taking place and bids are still being made. Further update at the Parish Council meeting in July. <p>Defibrillator</p> <ul style="list-style-type: none"> A preliminary discussion was had about the merits of having a village defibrillator. It was noted that Cherhill have bought one for £1200, which includes a 3 – 5 year contract. Clerk will research potential costs and S Mundy will check Parish Council finances to ascertain the viability of purchasing one in this financial year. The possibility of a grant to contribute to the delivery of the project will also be investigated. 	<p>Clerk</p> <p>Clerk</p> <p>Clerk/SM</p>								
12.	<p>Financial Matters</p> <ul style="list-style-type: none"> Monthly invoices for total of £1993.45 were approved; proposed by S Mundy, seconded by B Bentley <table> <tr> <td>Staff costs and printing</td> <td>964.91</td> </tr> <tr> <td>Grounds & Village Maintenance</td> <td>621.10</td> </tr> <tr> <td>Audit fees, room hire, etc</td> <td>407.44</td> </tr> <tr> <td>Total:</td> <td>£1993.45</td> </tr> </table> <ul style="list-style-type: none"> The cost of printing was queried. S Mundy will search for a bulk buy of print cartridges on Ebay. The Parish Council agreed to purchase a litter picker and a new broom for L Brown to use whilst litter picking in the village. The quote for remedial work to the fence in the toddlers' area was not approved at this time. Clerk to speak with handyman about alternative solution. Payroll software was approved by the Parish Council at £5.00 per month. The report from the internal audit was reviewed and considered by the Parish Council. A copy to be attached to the minutes. The Parish Council was happy to write off the nominal amounts mentioned. The report will be added to the website. 	Staff costs and printing	964.91	Grounds & Village Maintenance	621.10	Audit fees, room hire, etc	407.44	Total:	£1993.45	<p>S Mundy</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
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Total:	£1993.45									
13.	<p>Correspondence</p> <ul style="list-style-type: none"> Letters of thanks for donations from the precept have been received from the Monday Club, Devizes & District Link, and the Tuesday Afternoon Club. 									
<p>The next Parish Council meeting – Wednesday 9th July 2014, 8.00pm, Village Hall.</p>										

A reminder that all requests for work/or goods should be presented to the relevant Committee first for authorisation.

Signed: Chairman Date: